From: Business Services Advisory Grp on behalf of Jennifer D Collins
To: BSAG-L@LISTSERV.UGA.EDU
Subject: Item 127 from the Business Process Improvement List
Date: Monday, May 02, 2016 8:27:10 AM

TO: BSAG Members

FROM: Travel Committee

RE: Item 127: Be able to pull any travel authority initiated in the department/I also wish I could see all the travel authorities in my department regardless of who submitted it.

The eCheck/eTravel system has been changed to allow users unlimited viewing rights for electronic check requests and travel authorities. Users performing searches should use the appropriate travel authorization number or check request number.

With this process improvement implemented, the committee is closing item 127 on the Business Process Improvement list.

An announcement regarding this change will be posted to the Business Services listserv later today.

Questions should be directed to Jennifer Collins at jfinch@uga.edu.

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