

Commitment Accounting and Commitment Control 2.0

The Commitment Accounting and Commitment Control Office works with the campus community to “build a bridge” between OneUSG Connect and the UGA Financial Management System. There is constant traffic across this bridge in the form of messages between the two systems for chartfields, combo codes, project end dates, data for the payroll journal entry, etc.

To say these ladies are more than equipped to take on the new Commitment Control and Commitment Accounting responsibilities is an understatement. This talented group of individuals has more than 114 years of accounting experience between them. “We know that in working together, we can provide a broader knowledge base and better serve the campus community.”

Though they don't quite know what their office will be called in the Finance Division, what they do know is that in combining Commitment Control and Commitment Accounting, they will be able to cross-train one another and have less compartmentalized knowledge. “We work well together and it's very much a team effort.” “We enjoy helping the user community solve problems and work their way through the new system.”

**Want to help this group
name their new office?**

They are taking suggestions!

Send your recommendations to ecollins@uga.edu. Currently, they are leaning towards Commitment Management - the management of commitments for OneUSG Connect and the UGA Financial Management System.



*Sitting (L to R): Elisa Collins and Gina Roberts.
Standing (L to R): Rebecca Caldwell, Amanda Lapczynski, Celise Elder.*



On-Campus Places to Visit:

The Butts-Mehre Building



Named for coaches Wallace Butts and Harry Mehre, this building is the nerve center of the UGA Athletic Association. The building houses the players' headquarters, including the locker room, the weight room, the sports medicine training room along with meeting rooms. It also includes the football coaches' offices and meeting rooms, and the administrative offices of the Athletic Association. The building is one of the nation's top facilities. You can relive the greatest moments in Georgia sports history, recall favorite UGA athletes, and you can see the Heisman trophy along with other memorabilia.

You can also visit the Dooley Sculpture Garden that is adjacent to the Butts-Mehre Building. The garden contains 11 distinct garden areas and is about the length of a football field.

Hours are Monday – Friday from 8am to 5pm



*Looking for printed guides on specific topics?
Something to print and post in your office?
We now have Help Guides available!*

- The Training Team has created a few Help Guides which are similar to the Job Aids, but with a little more information. They are meant to be printed and placed in locations where employees could potentially use them as a guide as they use the systems.
- You can find the Help Guides at onesource.uga.edu/resources/checklists/. Use these in cases where the employee doesn't have easy access to the Training Library or needs a quick reference guide.

On occasion you may need to clear your cache. This involves deleting stored information from your browser. Our partners at OneUSG have provided the following instructions:



How Do I Clear My Cache in Google Chrome?

- After opening Google Chrome, click the **Chrome menu** icon (**Customize and control Google Chrome**).
- Select **History**.
- Click **History** in the fly out menu.
- Click the **Clear browsing data** selection in the menu.
- At the top of the **Clear browsing data** form, select from when you want to clear items.
- Ensure that **Cached images and files** is selected.
- Ensure that **Cookies and other site data** is selected.
- Click the **Clear Browsing Data** button.
- Your cache is now cleared.



How Do I Clear My Cache in Firefox?

- After opening Mozilla Firefox, click the **Menu** item.
- Select **Options**.
- In the menu, click **Advanced**.
- Select the **Network** tab.
- Next to **Cached Web Content**, select the **Clear Now** button.
- Your cache is now cleared.



How Do I Clear My Cache in Safari?

- After opening Safari, click **Edit**.
- Click **Empty Cache (Ctrl + Alt + E)**.
- Click the **Empty** button to proceed.
- Your cache is now cleared.



How Do I Clear My Cache in Internet Explorer?

- After opening Internet Explorer, click the Tools icon (or press **Alt + X**).
- Select **Safety**.
- Click **Delete Browsing History**.
- Be sure the following selections are checked: **Temporary Internet files and website files** and **Preserve Favorites website data**.
- Ensure the **Cookies and website data** selection is checked.
- Check any other options you wish to delete.
- Click the **Delete** button.
- Your cache is now cleared.

FINANCE Family

The following person is celebrating years of service milestones in February 2019:

Tiffany Payne – Bursar and Treasury Services – 5 years

Please note that for newsletter purposes, we are counting from the employee's actual hire date and Finance and Administration uses a different date for their recognition.

Melanie Bemis graduated from Brenau University with Masters in Business Administration.

Accounts Payable would like to welcome 3 new employees:

Lindsey Collins - Sarah Walls - Betty Jean Sanfordz

USG WELLBEING REWARD PROGRAM

Have you heard how you and your spouses on a USG healthcare plan can each earn up to **\$100 wellbeing credit**? It's easy. Just go to ourwellbeing.usg.edu.

Activity	Total Possible Well-being Credits	Number earned of Possible	Description
Confidential health assessment	\$25	1	Take a confidential health assessment as little as 15 mins
Track It	\$25	2	Track at least 30 mins of physical activity for 30 days
Sync a Device	\$10	1	Earn for syncing an approved health device or app
Financial Coaching	\$25	1	Schedule a free phone or in-person confidential appointment with a financial coach.
Phone Coaching	\$25	2	Schedule a free phone confidential appointment with a RedBrick health coach
Support your Local Community	\$25	1	Volunteer, donate blood, help out at a local homeless shelter, or participate in other local activities.
Money Money	\$25	2	Provide guidance about personal financial planning including saving, investing, debt management, and planning for the unexpected.
Well-being Wednesday	\$25	2	Raise awareness about health, stress, and disease that will motivate you to make important changes that will reduce risks and enhance the quality of your life.
Flu Shot	\$25	1	Vaccine is available at no cost to Anthem BCBS members with your ID card
Digital Coaching	\$25	2	There are 103 coaching programs on line.

The credit is a monetary reward for completing any of the listed healthy activities. Employees and spouses on a USG healthcare plan can earn up to a \$100 well-being credit by completing these activities by Sept. 30. It is taxable income and will apply to your last paycheck in November. Questions or concerns about your credit? You are welcome to email USG Well-being at usgwellbeing@usg.edu or call our USG Well-being vendor (RedBrick Health) customer service team at 1-833-724-4874. ♥

SPRING INTO WELL-BEING

FREE fitness classes for UGA faculty, staff and retirees at Ramsey!
Classes run January 14 – May 8 (Walk-A-Weigh ends April 16).

MONDAYS, WEDNESDAYS, FRIDAYS

12:15 - 12:45 p.m. Quick Fit

TUESDAYS

11:30 a.m. - 1:00 p.m. Walk-A-Weigh North Campus (T&D)

12:15 - 1:15 p.m. Yoga

12:30 - 1:00 p.m. Cycle

4:30 - 6:00 p.m. Walk-A-Weigh South Campus (Hoke Smith)

5:30 - 6:15 p.m. Mobility, Stretch & Strength

THURSDAYS

12:15 - 1:15 p.m. Yoga

12:30 - 1:00 p.m. Cycle

5:30 - 6:15 p.m. Mobility, Stretch & Strength

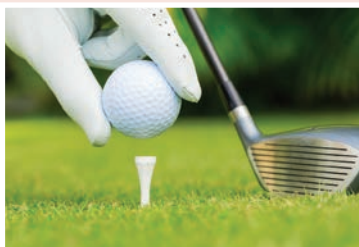
A current Ramsey membership is required and a Walk Georgia (FREE) group fitness pass.
How to register for a Walk Georgia group fitness pass:

1. *Visit <https://shop.recsports.uga.edu/>
2. Select the "Memberships and Passes" (card icon) button
3. Sign-in with your UGA credentials
4. Select "Walk Georgia Group Fitness Pass"



UNIVERSITY SYSTEM
OF GEORGIA
Well-being

Upcoming Campus Events



Winter Golf Special

– UGA Golf Course

Monday through Thursday from Dec. 17 through Feb. 25, UGA's Golf Course and Dining Services will offer their Winter Special eat

and play combo. For \$35 plus tax, players receive an 18-hole green and cart fee plus a gift certificate worth \$5 in Champions Cafe. The gift certificate will be good through March 31. No other discounts or promotions may be applied to this special rate. G-Pass and Loyalty Points cannot be used for this promotion. Gift certificate has no cash value.

Reminders

UGA Baseball, Basketball and Softball all have home events in February and March.



Let's take a moment to congratulate the following Finance Division employees for earning "Kudos" from internal and external customers during November and December of 2018:

Sean Chatham - Accounts Payable
Joy Hirsch - Post Award Accounting
Andre Simmons - Accounts Payable
Christopher Adkins - Asset Management x2
Tashua Sands - Asset Management
Jennifer Frank - Asset Management
Joshua Worth - Accounts Receivable
Elena Williams - Accounts Receivable
Callie Adams - Post Award Accounting
Marcie Berrong - Student Accounts

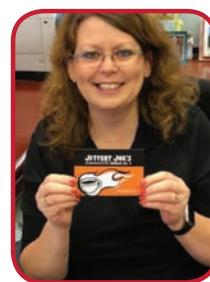
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Treasure Hunt!

Get your sleuthing skills ready to play this month's Treasure Hunt! To play, just find all the **hearts** in the newsletter, then submit the correct answer via email to **spark-comm@uga.edu** by February 20, 2019. Up to 3 winners will be chosen to receive a prize.

Last month there were 11 hidden mittens!

Congratulations to **Ann Smith** in Accounts Receivable for winning the winter treasure hunt!



Ann Smith
Accounts Receivable

Enjoy your Jittery Joe's gift card!

YOUR SPARK COMMITTEE

Darlene Bradley	Budget Office
Tina Brown	Procurement
Sam Chafin	Procurement
Christy Daniel	Bursar's Office
Beth Martin	Finance Division
Tiffany Payne	Bursar's Office
Crystal Rogers	Programs
Holly Snelling	Programs
Harold Waters	Bulldog Print + Design
Tim Welsh	Bulldog Print + Design

busfin.uga.edu/spark