



The University of Georgia
BURSAR AND TREASURY SERVICES
Deposit Transmittal

Date _____

Enclosed, please find the following funds:

	Loose Coin	_____
	Rolled Coin	_____
	Currency	_____
Quantity of	Checks (with adding machine tape attached)	_____
Checks _____		
	Total Funds Transmitted	_____

Accounting for receipts:

Receipt Number _____ through Number _____ Amount _____ Overage _____
 Shortage _____

Please credit the following accounts:

<u>Account Name</u>	<u>Account Number*</u>	<u>Object Code</u>	<u>Amount</u>
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* All deposits for RESTRICTED ACCOUNTS should be routed to the CONTRACTS & GRANTS department. A copy of this form will be returned to the person listed below with date and time received by C&G to serve as a receipt of the items. This receipt does not serve as verification of deposit content or amount. Deposit will be processed after C&G review.

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total amount to be credited to accounts (equals total funds) _____

Comments or additional information

Branch Location # _____

Unit Name _____ Telephone Number _____

Name (printed) _____ E-Mail _____

Routed to:

Bursar and Treasury Services By: _____ Date: _____

Contracts and Grants By: _____ Date: _____