## Method of Purchase and Immigration & Security Compliance Matrix

<table>
<thead>
<tr>
<th>Professional Services as Defined by State Purchasing (See Page 2)</th>
<th>Other Professional Services (Licenses under Title 26 and 43 of OCGA)</th>
<th>Non-Professional Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Can I purchase/pay via check request?</td>
<td>Yes (unlimited dollar amount) preferred method</td>
<td>Unlikely - Very limited application and only if under $2,500 or otherwise approved by Procurement</td>
</tr>
<tr>
<td>Can I purchase/pay via p-card ?</td>
<td>Yes, up to $2,499.99 or $4,999.99 if you have an exception to the single transaction limit</td>
<td>Yes, up to $2,499.99 or $4,999.99 if you have an exception to the single transaction limit – however, construction, infrastructure repairs, and renovations are not allowed on p-card</td>
</tr>
<tr>
<td>Can I purchase/pay via UGAmart requisition and purchase order ?</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the Company, who is the contracting party, need to submit an Immigration and Security Affidavit if the contract is $2,500 or greater?</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the Individual, who is the contracting party, need to submit a copy of their driver’s license, passport, etc. if the contract is $2,500 or greater ?</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>
“Profession” means the profession of certified public accountancy, actuarial services, architecture, landscape architecture, interior design, licensed or accredited appraisers or licensed or accredited financial analysts providing opinions of value, chiropractic, dentistry, professional engineering, podiatry, pharmacy, veterinary medicine, registered professional nursing, harbor piloting, land surveying, law, psychology, medicine and surgery, optometry, and osteopathy.