Did you know?

Creswell Hall is named after Mary Ethel Creswell who, in 1919, became the first woman to receive an undergraduate degree from the University of Georgia.

New Employees

We would like to take the opportunity to welcome the following people to the UBAS Family:

Joshua Worth
Accounts Receivable
Post Award Accounting

Joycelyn Pounds
Sponsored Projects Administration

Date to Remember:

Daylight Saving Time
Daylight Saving Time begins on March 11, so don’t forget to set your clocks ahead one hour!

St. Patrick’s Day
St. Patrick’s Day is on Saturday, March 17th.

First Day of Spring
Spring begins on March 20th!

Treasure Hunt!

Get your sleuthing skills ready to play this month’s Treasure Hunt! To play, just find all the hidden shamrocks in the newsletter, then submit the correct answer via e-mail to spark-comm@uga.edu by March 16, 2018. Up to 3 winners will be chosen to receive a prize.

Congratulations to Megan Wilkes (Procurement) and Tara Wood (Payroll) for winning last month’s treasure hunt!

Enjoy your Jittery Joe’s gift card!

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Service Desk

The scope and depth of the changes coming to the UGA community is significant. Providing an avenue to report OneSource system problems, questions, and requests will be vital for adoption and utilization rates at and after go-live. To provide front-line (level 0/level 1) service for the UGA community, the OneSource project has implemented a Service Desk team to support go-live and to continue supporting UBAS, Budgets, and Human Resources into the future.

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- Clayton Wilcox — Budget: 10 years
- Julie Camp — Payroll: 25 years

**Please note that for newsletter purposes, we are counting from the employee’s actual hire date and Finance and Administration uses a different date for their recognition.

Save the Date!

Human Capital Management Business Process Design Forums


Each day will focus on different business processes. In March, you will receive a detailed schedule for the specific business processes, which will be reviewed at each forum.

Fiscal 2018 Year-End

In preparation for the University of Georgia’s business transformation through the OneSource Project, financial deadlines will be strictly adhered to this year.

As part of UGA’s OneSource Project to launch a new finance and human resources administration system that is integrated, efficient, modern, and supports data-driven environment, a number of systems used by the UGA community will change. A list of the affected UGA systems, the upcoming changes to those systems, and the dates for these changes can be found on the OneSource website at https://onesource.uga.edu/resources/system_changes/.

Information about these system changes is being shared early so users of the affected systems can begin to prepare for these changes.

Please use the following guidelines found in this letter to plan and prepare and to make all appropriate charges and encumbrances to your accounts for this fiscal year. Due to the conversion and transition to the new financial system near fiscal yearend, the following deadlines will be strictly adhered to this year.

There will be no exceptions to these dates. Please plan accordingly.

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Need assistance with preparing your taxes? The University of Georgia is partnering with the Internal Revenue Service (IRS) to provide free Volunteer Income Tax Assistance (VITA) services for simple returns again in 2018. This is the 13th year of this partnership that provides practical experience for UGA students majoring in Financial Planning and Accounting. Students who enroll and participate earn academic credit for their efforts.

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It is important that the UGA community be aware of these new business processes, especially those that might be potentially impactful or significant to your unit. We invite you to review and provide input/questions on these business processes.

In March, documentation will be posted to onesource.uga.edu so that you can review summaries of “key” process changes as well as the business process maps. Additionally, you can submit your questions about these processes in advance of the April and May forum dates; your questions and comments will be the subject matter for the meeting agenda.

If you would like to attend these forums, please RSVP at bit.ly/HCMBPDF.

User Acceptance Testing

User Acceptance Testing will be conducted over multiple sessions March 26 – April 30. UAT Orientation is planned for the week of March 12. All testing will be conducted at the OneSource Testing and Training Facility, 2130 River Road (the old Print Services Building).

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