

2022 UGA Practitioner Payroll Processing Schedule

Bi-Weekly On Cycle Payroll Schedule

Pay Period Begin Date	Pay Period End Date	HR/Payroll Deadline*	Mgr Absence/Time Approval by 10am **	OneUSG Confirm Date	Pay Date	Pay Run ID
12/26/21	01/08/22	01/04/22	01/10/22	01/11/22	01/14/22	21B1
01/09/22	01/22/22	01/18/22	01/24/22	01/25/22	01/28/22	21B2
01/23/22	02/05/22	02/01/22	02/07/22	02/08/22	02/11/22	22B1
02/06/22	02/19/22	02/15/22	02/21/22	02/22/22	02/25/22	22B2
02/20/22	03/05/22	03/01/22	03/07/22	03/08/22	03/11/22	23B1
03/06/22	03/19/22	03/15/22	03/21/22	03/22/22	03/25/22	23B2
03/20/22	04/02/22	03/29/22	04/04/22	04/05/22	04/08/22	24B1
04/03/22	04/16/22	04/12/22	04/18/22	04/19/22	04/22/22	24B2
04/17/22	04/30/22	04/26/22	05/02/22	05/03/22	05/06/22	25B1
05/01/22	05/14/22	05/10/22	05/16/22	05/17/22	05/20/22	25B2
05/15/22	05/28/22	05/23/22	05/27/22	05/31/22	06/03/22	26B1
05/29/22	06/11/22	06/07/22	06/13/22	06/14/22	06/17/22	26B2
06/12/22	06/25/22	06/21/22	06/27/22	06/28/22	07/01/22	27B1
06/26/22	07/09/22	07/05/22	07/11/22	07/12/22	07/15/22	27B2
07/10/22	07/23/22	07/19/22	07/25/22	07/26/22	07/29/22	27B3
07/24/22	08/06/22	08/02/22	08/08/22	08/09/22	08/12/22	28B1
08/07/22	08/20/22	08/16/22	08/22/22	08/23/22	08/26/22	28B2
08/21/22	09/03/22	08/29/22	09/02/22	09/06/22	09/09/22	29B1
09/04/22	09/17/22	09/13/22	09/19/22	09/20/22	09/23/22	29B2
09/18/22	10/01/22	09/27/22	10/03/22	10/04/22	10/07/22	20B1
10/02/22	10/15/22	10/11/22	10/17/22	10/18/22	10/21/22	20B2
10/16/22	10/29/22	10/25/22	10/31/22	11/01/22	11/04/22	2NB1
10/30/22	11/12/22	11/08/22	11/14/22	11/15/22	11/18/22	2NB2
11/13/22	11/26/22	11/22/22	11/28/22	11/29/22	12/02/22	2DB1
11/27/22	12/10/22	12/06/22	12/12/22	12/13/22	12/16/22	2DB2
12/11/22	12/24/22	12/16/22	12/22/22	12/27/22	12/30/22	2DB3

HR/Payroll Deadline - All HR/Payroll information for employees should be entered into OneUSG Connect in order to analyze reports prior to payroll processing.

* NOTE: 1) Units must submit STAFF hiring proposals via UGAJobs 10 business days prior to the HR/Payroll deadline.

2) Changes in funding must be fully approved one business day prior to the Mgr Absence/ MgrTime Approval deadline for these to take place for the pay period.

** NOTE: 1) Biweekly leave accruals are added on this date and are available for use any date within this pay period.

Early deadline/pay date due to holiday

Biweekly leave accruals post by 5pm, this accrual is for prior month