

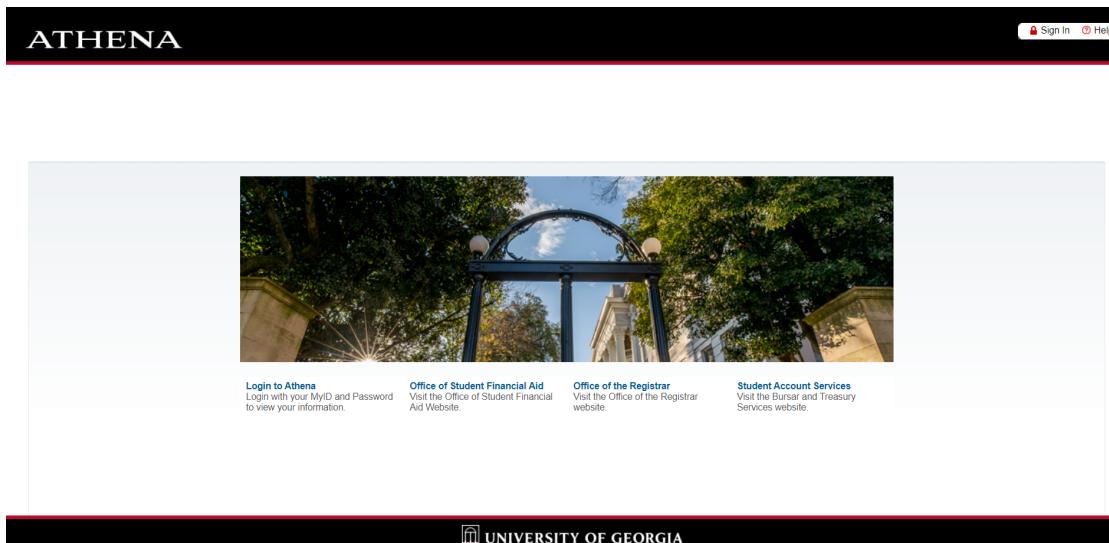
## **Instructions on How to Purchase GradGuard Tuition Protection**

The University of Georgia has partnered with GradGuard who can provide our families with tuition insurance featuring special plans and rates not available to the general public. These benefits expand the scope of our refund policy and can provide reimbursement for tuition, room, board, and other fees for a complete withdrawal due to a covered illness, injury, or mental health condition at any time during the covered term.

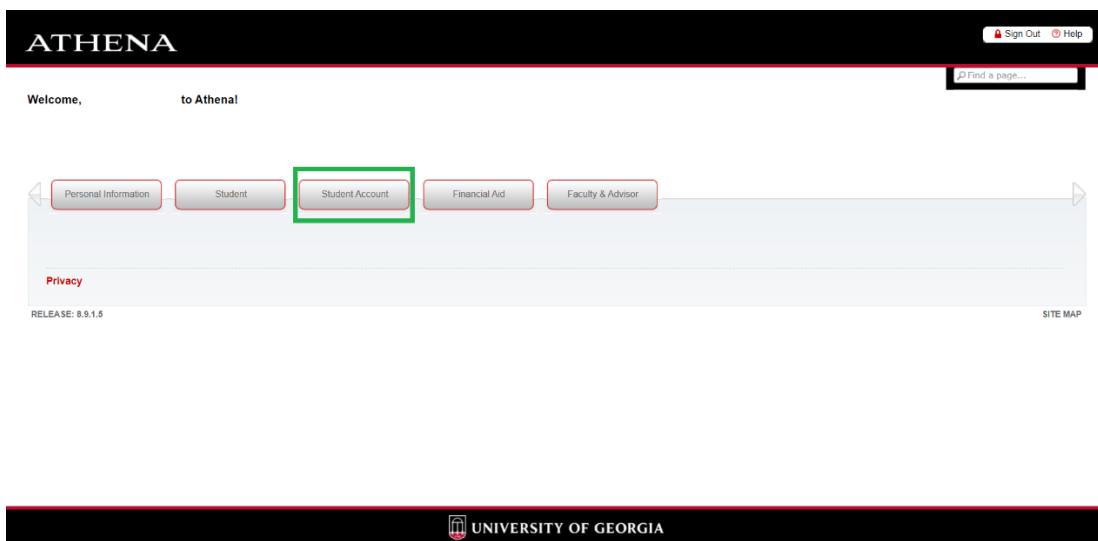
***NOTE: Plans are optional but must be purchased before the end of drop/add.***

*Learn more at [GradGuard](#) or call 1-877-794-6603.*

1. Log into Athena, athena.uga.edu



2. Select Student Account

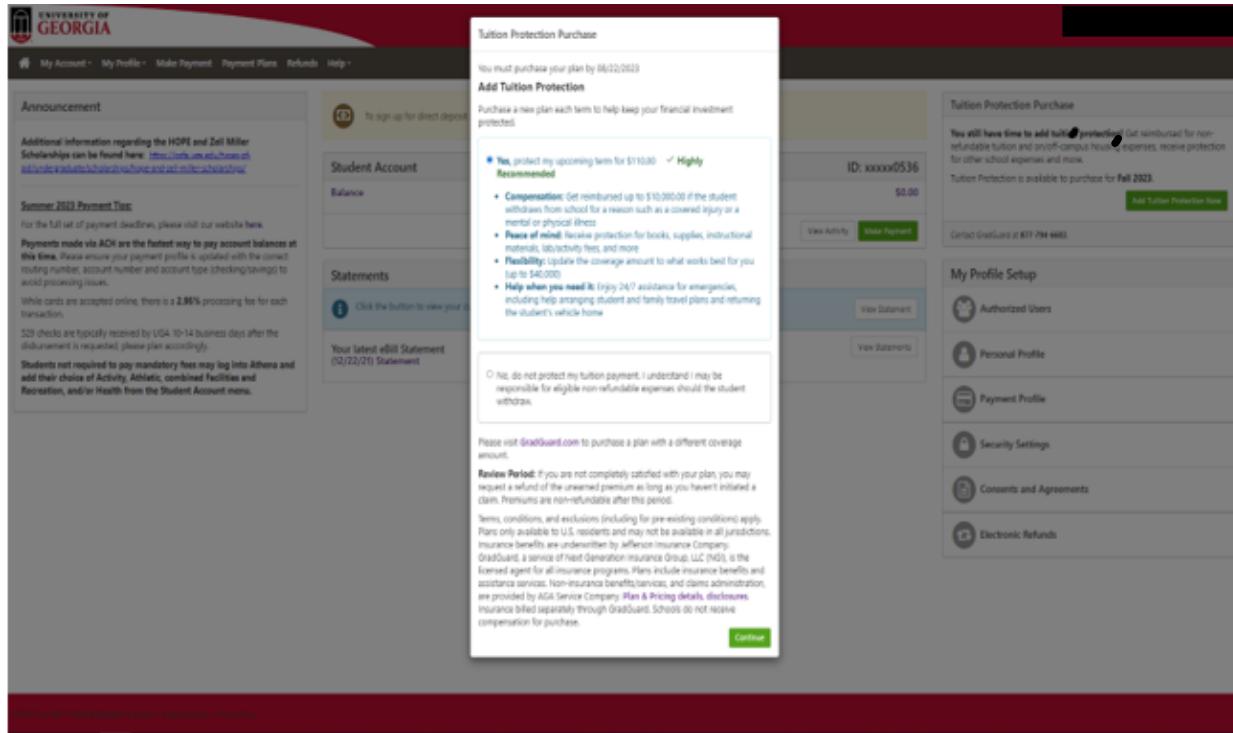


### 3. Select Access Student Account

4. If this is the first time you are logging into your Student Account, you will be prompted to “read and acknowledge” the UGA Refund Policy. You will see this prompt periodically throughout your school career. Upon review, please click the green button marked “I have read and acknowledged.”

5. During an enrollment period, you receive a one time prompt each term to purchase GradGuard Tuition Protection. This purchase is optional.

In the event you would like to purchase this plan, please, select “Yes, protect my upcoming term for \$110.00” and follow through the payment instruction prompts shown below. Please contact GradGuard with questions regarding plan coverage, changes to your plan, and/or cancel options to your plan.



UNIVERSITY OF GEORGIA

My Account • My Profile • Make Payment • Payment Plans • Refunds • Help •

Announcement

Additional information regarding the HOPE and Zell Miller Scholarships can be found here: <https://www.uga.edu/scholarships>

Summer 2023 Payment Plan: For the full set of payment deadlines, please visit our website here.

Payments made via ACH are the fastest way to pay account balances at this time. Please ensure your payment profile is updated with the correct routing number, account number and account type (checking/savings) to avoid processing issues.

While cards are accepted online, there is a 2.45% processing fee for each transaction.

SGP checks are typically received by USA 10-14 business days after the disbursement is requested; please plan accordingly.

Students not required to pay mandatory fees may log into Athena and add their choice of Activity, Athletic, combined Facilities and Recreation, and/or Health from the Student Account menu.

Tuition Protection Purchase

You must purchase your plan by 06/22/2023

Add Tuition Protection

To sign up for direct deposit

Student Account

Balance: \$0.00

Statements

Your latest eBill Statement (02/22/21) Statement

ID: xxxx0536

View Activity Make Payment

You still have time to add tuition protection. Get reimbursed for non-refundable tuition and on-campus housing expenses, receive protection for other school expenses, and more.

Tuition Protection is available to purchase for Fall 2023.

Add Tuition Protection Now

Contact GradGuard at 877-794-6603.

My Profile Setup

Authorized Users

Personal Profile

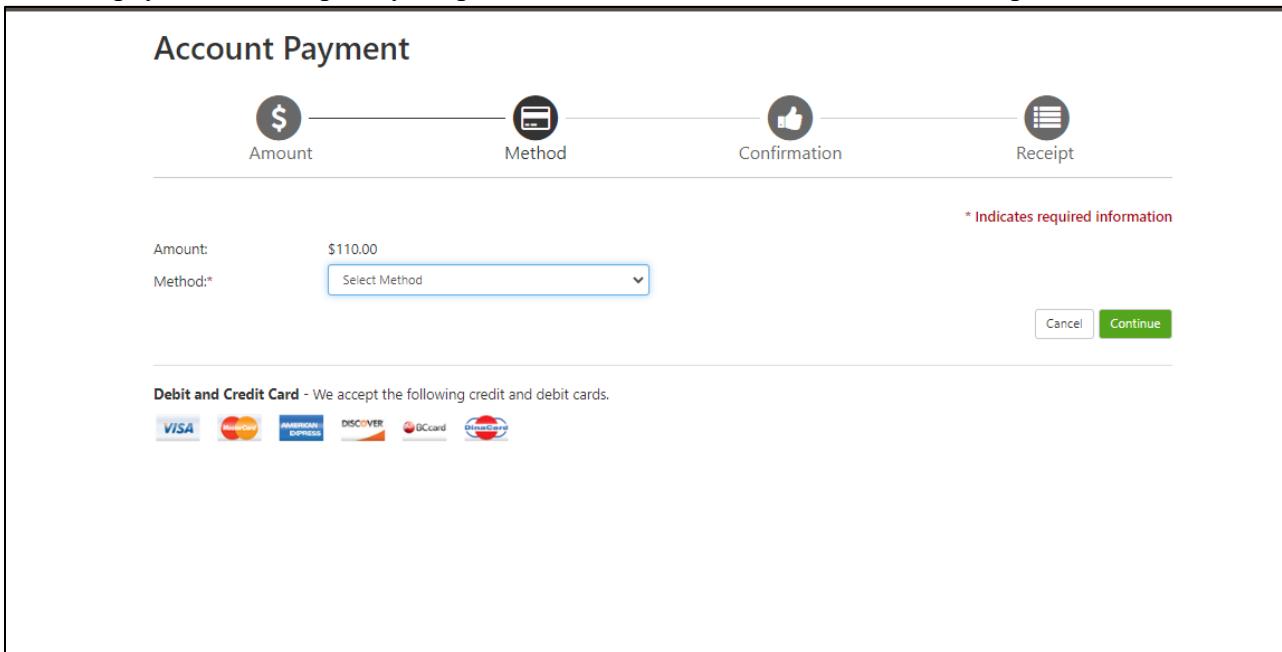
Payment Profile

Security Settings

Consents and Agreements

Electronic Refunds

6. Make payment to complete your purchase of GradGuard’s tuition insurance plan.



## Account Payment

Amount: \$110.00

Method:

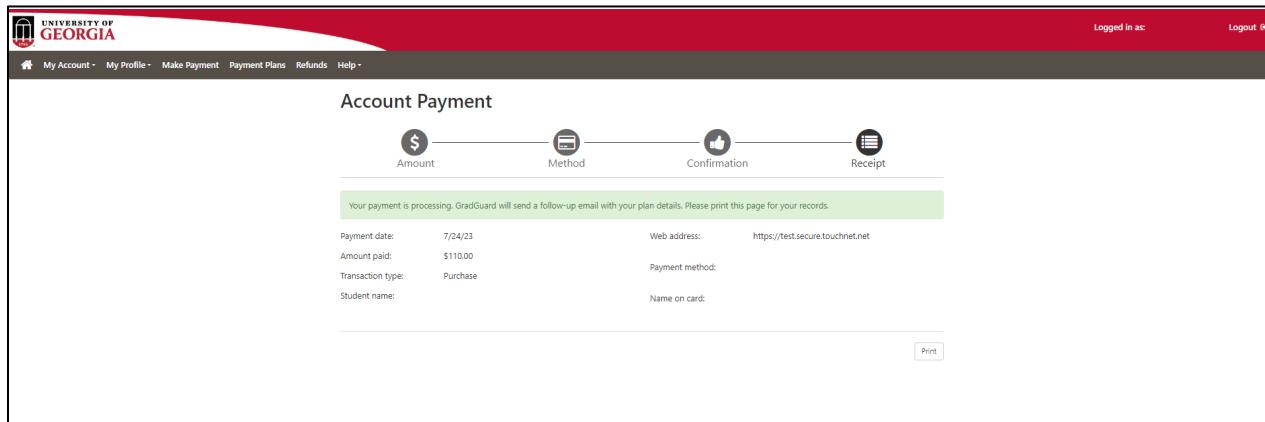
\* Indicates required information

Cancel Continue

Debit and Credit Card - We accept the following credit and debit cards.

7. When you have completed your payment, you will get a confirmation message and an email to the email address associated with your UGA school account. Please note charge and payment for this purchase will not be reflected on your student account.

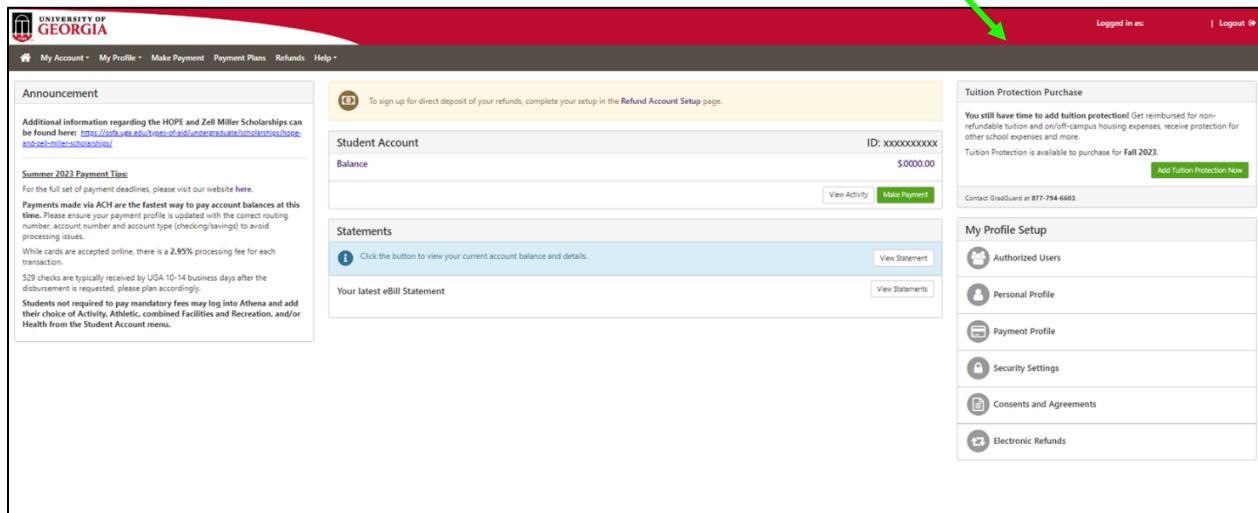


The screenshot shows the 'Account Payment' page. At the top, there are four circular icons with labels: 'Amount' (with a dollar sign), 'Method' (with a credit card), 'Confirmation' (with a thumbs up), and 'Receipt' (with a document). Below these icons, a green box contains the text: 'Your payment is processing. GradGuard will send a follow-up email with your plan details. Please print this page for your records.' Underneath this box, there are several fields with the following data:

Payment date:	7/24/23	Web address:	https://test.secure.touchnet.net
Amount paid:	\$110.00	Payment method:	
Transaction type:	Purchase	Student name:	
		Name on card:	

At the bottom right of the page, there is a 'Print' button.

Note: If you did not receive the pop-up to purchase GradGuard Tuition Protection (shown in step number 5), or if you selected "No", you still have the option to purchase Tuition Protection in the box in the top right corner of the home page of your student account **during the OPEN ENROLLMENT period ONLY**. Open Enrollment for each ends on the last day of drop/add.



The screenshot shows the student account home page. On the right side, there is a box titled 'Tuition Protection Purchase' with the following text:

To sign up for direct deposit of your refunds, complete your setup in the [Refund Account Setup](#) page.

**Student Account**  
Balance: \$0000.00 ID: xxxxxxxx  
[View Activity](#) [Make Payment](#)

**Statements**  
Click the button to view your current account balance and details.  
[View Statement](#)

Your latest eBill Statement

**Tuition Protection Purchase**  
You still have time to add tuition protection! Get reimbursed for non-refundable tuition and on/off-campus housing expenses, receive protection for other school expenses and more.  
Tuition Protection is available to purchase for Fall 2023.  
[Add Tuition Protection Now](#)

**My Profile Setup**

- Authorized Users
- Personal Profile
- Payment Profile
- Security Settings
- Consents and Agreements
- Electronic Refunds

Terms, conditions, and exclusions (including for pre-existing conditions) apply. Plans only available to U.S. residents and may not be available in all jurisdictions. Recommended and provided by GradGuard, a service of Next Generation Insurance Group, LLC (NGI), the licensed agent for all insurance programs. Insurance plans include insurance benefits and assistance services. Pricing may vary by state. Insurance benefits are underwritten by Jefferson Insurance Company (NY, Administrative Office 9950 Mayland Drive, Richmond, VA 23233) rated "A+" (Superior) by A.M. Best Co. A+ (Superior) is the 2nd highest of A.M. Best's 13 Financial Strength Ratings. Non-insurance benefits/services are provided by AGA Service Company. Claims are administered by Allianz Global Assistance (AGA). AGA and Allianz Tuition Insurance are marks of AGA Service Company or its affiliates. AGA Service Company is an affiliate of Jefferson Insurance Company. Plans include insurance benefits and assistance services. Except as expressly provided for under the plan, consumer is responsible for charges incurred from outside vendors. Contact AGA Service Company at 888-427-5045 or 9950 Mayland Dr., Richmond, VA 23233 or [tuition@allianzassistance.com](mailto:tuition@allianzassistance.com).