



Finance Division & SPA Quarterly Division-Wide Meeting

MAY 18, 2022



UNIVERSITY OF GEORGIA

Career Progression Resources

Making Career Progression Opportunities Clear

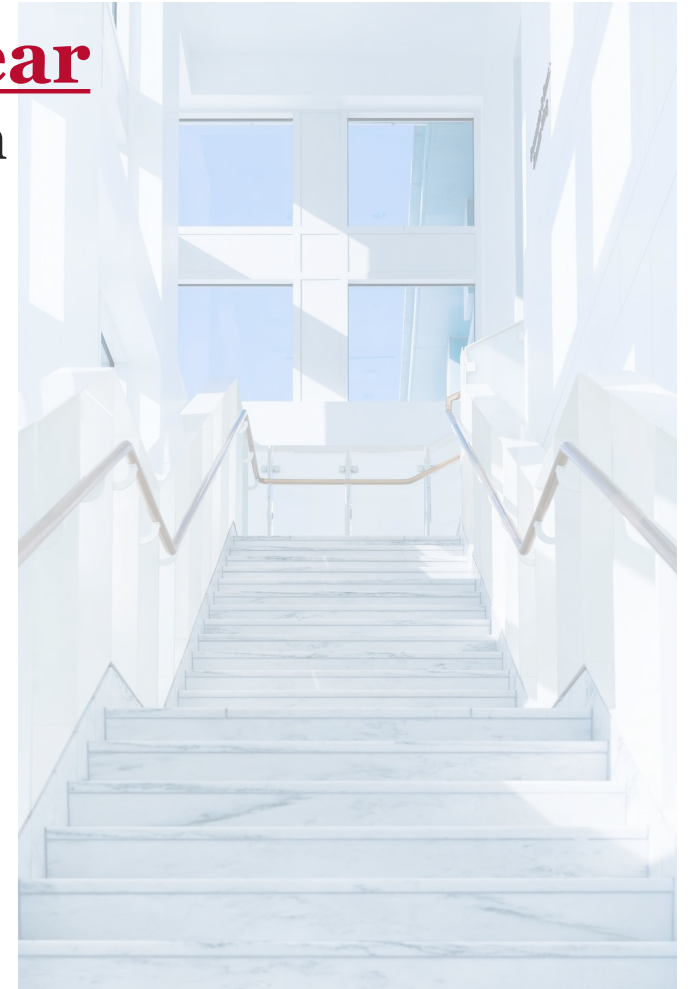
- A clear & specific [visualization](#) of advancement opportunities on each team
- Webpages host these progressions and link to other resources

Job Skills Map

- Explore [resources](#) that focus on and improve job skills
- PEP courses, TAP tracks, etc.

Individual Development Plans

- Outline team members' desired career trajectories



General Updates

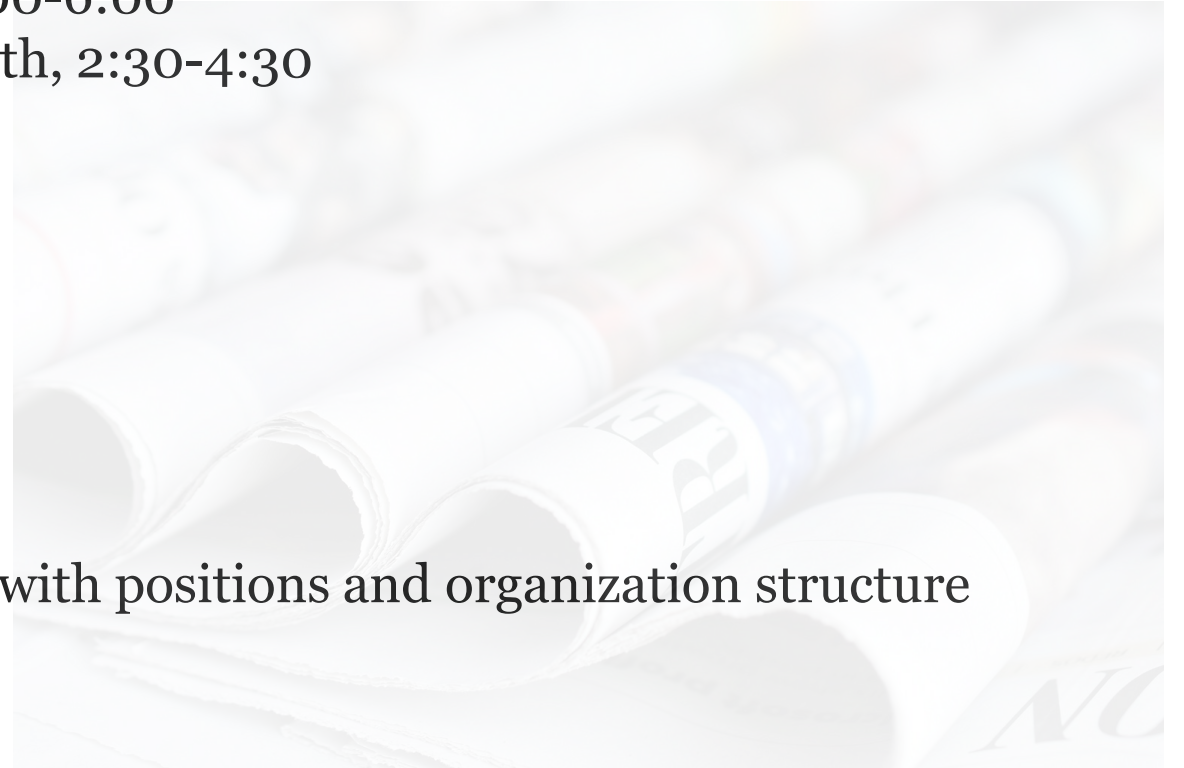
F&A Recognition

- Ceremony at Hodgson Hall, May 24th, 10:00-12:00
- Reception at UGA Bookstore, May 24th, 12:00-6:00
- Ice Cream Social at Tate Grand Hall, May 27th, 2:30-4:30

Steps Towards Diversity Tour

Progress on salary increases

- FD minimum FT hiring salary \$36,500
- The average salary has increased 15%
- Job codes (BCATs) have been updated to align with positions and organization structure



Accounting Team

Recognition

- Award of Distinction for Excellent Financial Reporting
- UGA and GT jointly presented on RPA at USG CIO Advisory Council meeting

FY2022 Year End

- Year End Letter and Addendum ([here](#))
- Master Calendar ([here](#))
- Annual Financial Report and Budgetary Compliance Report due on Aug 15, 2022.



Budget Office Team

Budget Planning and Salary Setting

- FY 2023 Original Budget submitted to the Board of Regents
- Data extract provided to the Office of Faculty Affairs for FY 2023 faculty contract generation
- Preparing for data loads to both UGA Financial Management and OneUSG Connect

Cost of Living Adjustment

- FY 2022 COLA funding distributed to campus units



Bursar & Treasury Services Team

Looking Ahead -

- Fall Semester Commitment Deposit
- Housing Incentives



Business & Administrative Services Team

Accounts Payable

Began Reminder Series during the Thursday Weekly Status Call

- Reminder regarding yearend cutoff dates
- Reminder regarding monthly JV cutoff dates
- Reminder on Transactions: "Send back" or "Deny"

Bulldog Print + Design

New customer service management system



Business & Administrative Services Team

Mail & Receiving Services

Reconfigured delivery routes to account for the chemical receiving packages. Increasing mail routes from 7 to 10; utilizing the big trucks with lift gates.

- Seeing an increase in oversized shipments due to new construction and renovations.
- Chemical Receiving room renovation/correction near completion

Procurement

Updating emergency purchases (exceeds \$25,000 and not in an exempt category) to include a positive affirmation that no conflict of interest exists. Although an existing Conflict-of-Interest policy is in the Georgia Procurement manual, they want to make an emphasis on emergency purchases.



Information Technology Team

Working Smarter

- Automation/Reporting Request Form

Tips

Helpful IT Tips

- OneDrive – 5 Terabytes
- Save important files to the Documents folder
- New IT Tips/Resources website (Summer 22)

What's Coming?

Upcoming Finance Division IT Projects

- Windows 11 / Office 21 (Fall 22)



Programs & Change Mgmt. Team

New leadership team member

Please join us in welcoming Carolyn Payton.

Together, we innovate.

Inviting you to identify and share opportunities to work smarter. New [request form](#)!

Click here to request automation,
reporting or other innovations

What's coming?

Knowledge Base Project



Sponsored Projects Team

New Team Members

- Alexa Scott and Jennifer Whitlock – Invoicing/Reporting Team – and Vivian Gao – Student Worker

Fond Farewell to Jenna Jones

- After 12 years in SPA, Jenna is moving to Ecology
- SPA seeks a dynamic, experienced Proposal Team Manager

Sponsored Initiatives

- Reduced Accounts Receivable by \$12M since 1/1/2022
- Project Status Report Lite Subscriptions
- Portal to PeopleSoft field automation
- [Cost Share Process Flow](#)
- [Sponsored Projects Reporting](#)

Account Summary

Proj Budget Type	Account Level 2	Budget Amount	Encumbrance Amount	Actual Amount	Balance
Sponsor Funded	Personal Services Expense	\$1,133,543.00	\$0.00	\$1,202,741.43	(\$69,198.43)
	Travel	\$7,000.00	\$0.00	\$5,459.63	\$1,540.37
	Op Supplies & Expenses	\$5,338,718.00	\$0.00	\$5,262,614.10	\$76,103.90
	Subtotal	\$6,479,261.00	\$0.00	\$6,470,815.16	\$8,445.84

Project Category	EXPENDITURES Q1-Q3			AWARD FUNDING Q1-Q3			PROPOSALS SUBMITTED Q1-Q3		
	FY 2022	FY 2021	Change	FY 2022	FY 2021	Change	FY 2022	FY 2021	Change
Research	\$185,006,463	\$156,559,806	18.2%	\$240,464,621	\$227,147,681	5.9%	1,653	1,720	-3.9%
Public Service and Other Sponsored	\$54,574,299	\$44,597,289	22.4%	\$33,258,628	\$79,104,260	-58.0%	267	248	7.5%
Cooperative Extension	\$2,365,376	\$2,485,557	-4.8%	\$2,189,462	\$1,882,968	16.3%	11	16	-31.3%
Instruction	\$4,393,343	\$4,096,638	7.2%	\$6,635,026	\$6,775,876	-2.1%	37	20	85.0%
TOTAL - ALL SPONSORED ACTIVITY	\$246,339,481	\$207,739,290	18.6%	\$282,547,737	\$314,910,785	-10.3%	1,968	2,004	-1.8%

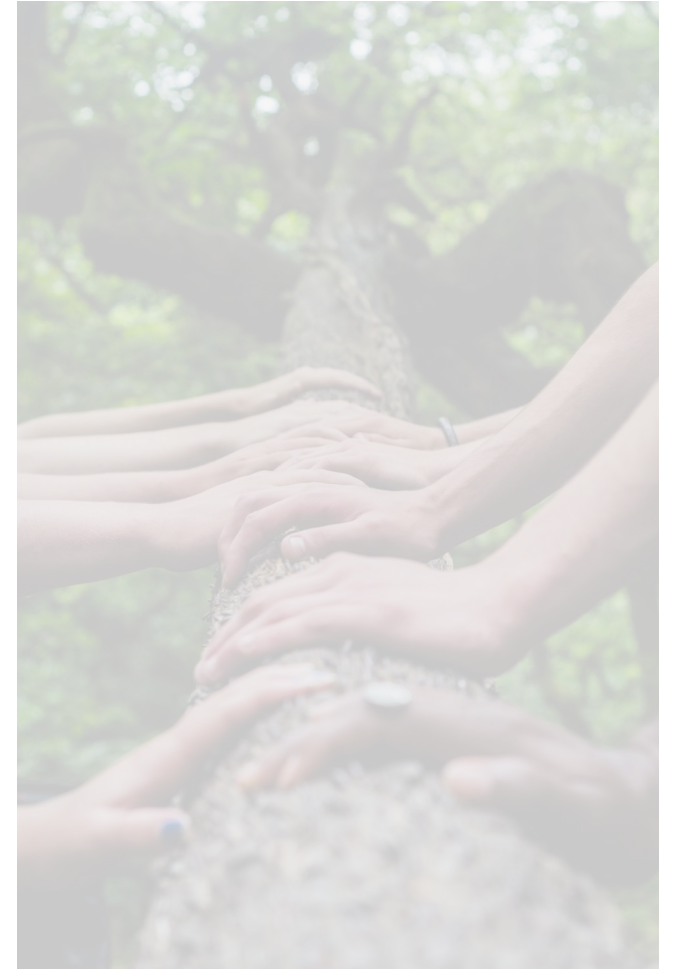
Support Services Team

Updates

- Annual Financial System update (PUM)
- JIRA to TeamDynamix Project

Kudos

- Customer Service Award Finalist – Billy Knight
- Unsung Hero Award Finalist – Matt Vanderkooi



Open Forum: Ideas, Questions or Comments



Appreciation

We appreciate you for the work you do each day to support the mission of UGA.

Thank you for serving in the Finance Division and Sponsored Projects Administration!

