

BSAG Agenda

Wednesday, August 11, 2021

3:30 – 5:00 p.m.

I. Welcome and Thank You Remarks: Shawn Hill and Jared Peden

II. Open Forum Discussion Topics (Requested by BSAG Members):

- **Ideas on OneUSG Connect Approval Queue: Angela Sparacello**

- **Proposed enhancement:** Opportunity to improve approval notifications.
- **Slide Deck:** [HERE](#)
- **Background:** Right now, some approvers have to open every action to see whether it is one that needs approval. Actions are listed in chronological order with the newest on top forcing older actions to the bottom which requires scrolling.
- **Question:** does the group wish to ask USG about the possibility of changing the format to include/display the HR department number & name of that department so that approvers can determine whether they should be the approver.
- **BSAG Response:** BSAG broadly supports this change. Comments can be found [here](#).
- **Caveat:** If USG agrees to make these changes, it will be subject to prioritization and may take a long time. But, it's good to know that there is broad UGA support.
- **Next step:** Office of Research will lead a group to create a formal proposal for USG.

- **Ideas on Timesheet Enhancements: Amanda Ganger**

- **Proposal:** Discussed potential timesheet enhancements. This would be “global” changes, meaning these proposals would impact all USG institutions, so same caveats as above.
- **Timesheet changes:**
 - 1. Sort approvals by last name.
 - Right now, approvers can sort by “name” but that’s currently set to be first names, not last name.
 - 2. Display supervisor (reports-to) name on timesheet
 - Would it also be helpful to have email address of approver shown somewhere?
- **BSAG Response:** BSAG broadly supports this change, particularly sorting by name and showing supervisor. Email address is not as big of a deal. Comments can be found [here](#).

- **UGA's options for MCOP: Diane Kirkwood, Russ Ramsey, David Maddox**
 - **Current Issue:** We have two different approach to how we handle compensation at UGA.
 - **Slide Deck:** [HERE](#)
 - **Potential Solution:** Addition of Job Earnings Distribution (JED) would allow users to fund supplements separately for each supplement.
 - This change would require some additional administrative burden on the front end because users would need to calculate and split existing supplements.
 - Volume of existing supplements that would be affected:
 - Non-AYP Supplements and JED headcounts = 434
 - Defined-term Supplements in Additional Pay = 50
 - **Recommended implementation timing:** 9/30/2021
 - **BSAG Response:** Several members agreed to be part of a working group. The discussion can be viewed [here](#).

- **OneDrive vs. "Mapped" Drives: Sarah Fraker, Anne-Marie Cunningham**
 - **Opportunity:** Looking for interested people or units who would be willing to join a discussion with CIOs and EITS to explore moving to OneDrive and away from mapped drives/servers.
 - **Slide Deck:** [HERE](#)
 - Hoping to bring together a working group who can discuss what this sort of transition would look like as well as future state, benchmarking, and best practices.
 - Solicited volunteers via chat to participate.
 - **BSAG Response:** Several members agreed to be part of a working group. The discussion can be viewed [here](#).

- **Open Discussion**

III. Committee Reports & Other Agenda Items

- **Proposed change to BSAG Structure: Shawn Hill and Jared Peden**
 - **Proposal** (solicited feedback): BSAG has evolved into 15 committees, which may be too many. Also, many committees are composed of only two co-chairs, rather than committee members. Proposal is to move from 15 to 5 committees: Faculty Affairs, Finance, Foundation, Human Resources and Reporting. Expand committee membership. Take a less reactionary and more strategic approach. Put remaining enhancements into the parking lot and start from zero.
 - **Caveat:** This is still a high-level idea and logistics will need to be sorted out. More to follow.
 - **BSAG Response:** BSAG was supportive of the concept. The discussion can be viewed [here](#). Next steps are to work through the details and compose a formal proposal for reaction.

Appendix A: Feedback on OneUSG Connect Notifications Idea

From Anne-Marie Cunningham to Everyone: 03:41 PM

I like this suggestion - and it feels like a D'oh moment for me

From Melissa Stoker to Everyone: 03:41 PM

I love this!

From Brooke Rooks to Everyone: 03:41 PM

YES PLEASE!

From Stephanie Rosso to Everyone: 03:41 PM

Great suggestion! This would be very helpful.

From Jenny Ramsey to Everyone: 03:41 PM

Would we need the EMPL ID? I like the other changes

From Chandra Echols to Everyone: 03:41 PM

Yes, it will be very helpful!

From Shelly Terrazas to Everyone: 03:42 PM

100% agree with the proposed changes!

From Reychel Garren to Everyone: 03:42 PM

Great way to streamline review of pending actions

From Mollie Hicks to Everyone: 03:42 PM

I agree with this change! We process a lot of transactions and it would be very helpful!

From Charisse Harper to Everyone: 03:42 PM

I like the change!

From Bonny Hicks to Everyone: 03:42 PM

These changes would be very helpful!

From Sean Rogers to Everyone: 03:42 PM

Let's do this!

From Leigh Knapp to Everyone: 03:42 PM

I agree. This approval queue is not easy to work with and these suggested changes would be great!

From Andrew Garber to Everyone: 03:42 PM

The addition of the HR dept. would be very helpful. Addition of name rather than pos. # would also be preferred.

From Jenny Ramsey to Everyone: 03:42 PM

It would also be helpful to keep open or unapproved items, highlighted in the queue>

From Amanda Patterson to Everyone: 03:43 PM

Yes, I agree this would be helpful

From Andra Walton to Everyone: 03:44 PM

This would be helpful, agreed!

From Ashley Bow to Everyone: 03:44 PM

Thanks Angela. Very excited about the possibility of getting these improvements submitted.

From Carly Surratt to Everyone: 03:46 PM

What if it included pay group?

From Jenny Ramsey to Everyone: 03:47 PM

yes Carly that would work too and less letters! Yes, glad to help

From Sean Rogers to Everyone: 03:47 PM

I'm willing to participate.

From Jenny Ramsey to Everyone: 03:47 PM

FACS is glad to help. Sign us up!

From Anne-Marie Cunningham to Everyone: 03:47 PM

Grady CJMC is glad to help :)

From Carly Surratt to Everyone: 03:47 PM

OFA is willing to participate too!

From Sarah Jean Fraker to Everyone: 03:48 PM

Terry College is supportive.

From Jonathan Wentworth to Everyone: 03:48 PM

Have we asked if it could be edited / customized by each person so they can set their alerts to their liking?

Appendix B: Timesheet Enhancements

From Melissa Stoker to Everyone: 03:50 PM

Yes, please, for the timesheets to sort by last name.

From Jenny Ramsey to Everyone: 03:51 PM

FACS is supportive of this change of sorting by last name.

From Stephanie Martin to Everyone: 03:51 PM

Yes, please!

From Kathryn Flores to Everyone: 03:51 PM

Yes please...sorting by last name!!!

From Sean Rogers to Everyone: 03:51 PM

CVM is supportive of this.

From Bonny Hicks to Everyone: 03:51 PM

Absolutely!

From Andrew Garber to Everyone: 03:51 PM

Sorting by last name would be more helpful than first, so yes, MFE COE is supportive.

From Andra Walton to Everyone: 03:51 PM

Yes!

From Bill Prigge to Everyone: 03:51 PM

Very helpful

From Gwen Moss to Everyone: 03:52 PM

Yes!

From Reychel Garren to Everyone: 03:52 PM

Very helpful!

From Anne-Marie Cunningham to Everyone: 03:52 PM

Grady - says yes

From Shelly Terrazas to Everyone: 03:52 PM

Yes, that would be great! – SPIA

From Sarah Jean Fraker to Everyone: 03:52 PM

yes. last name.

From Jenny Ramsey to Everyone: 03:54 PM

yes, to supervisor this would be helpful for FACS Email is not a big difference.

From Stephanie Martin to Everyone: 03:54 PM

Email address would be helpful. Especially when trying to fix a missing punch.

From Anne-Marie Cunningham to Everyone: 03:54 PM

Having basic demographics and contact information easily accessible would be helpful

From Andra Walton to Everyone: 03:54 PM

This is not a huge deal for CED

From Bonny Hicks to Everyone: 03:54 PM

Not a big deal for UHC

From Melissa Stoker to Everyone: 03:54 PM

Name is helpful for SBDC, not necessarily email.

From Sean Rogers to Everyone: 03:55 PM

I don't think this is as high of a priority as the other 2 we have discussed previously.

From Charisse Harper to Everyone: 03:55 PM

Not a big deal for the Dean of Students

From Tashua Sands to Everyone: 03:55 PM

Not a big deal for Asset Management

From Shelly Terrazas to Everyone: 03:55 PM

Email not a big problem for SPIA

From Kathryn Flores to Everyone: 03:55 PM

Not a game changer either way, but spvr name more helpful than email.

From Andrew Garber to Everyone: 03:55 PM

More information is usually welcome, but perhaps not as much of a priority ... as long as we know the unit, we usually know supervisor.

Appendix C: MCOP Discussion

From Andrew Garber to Everyone: 04:03 PM

Would something like FYO defined term supplements then be treated the same as an administrative supplement?

From Andrew Garber to Everyone: 04:06 PM

Extra funding submissions ... have 50+ FYO

From Jenny Ramsey to Everyone: 04:13 PM

FACS could do this by end of September. The instructions were great for AYP supplements and wasn't time consuming. FYO would be challenging but doable.

From Reychel Garren to Everyone: 04:13 PM

CAES is willing to provide feedback

From Sean Rogers to Everyone: 04:13 PM

CVM is willing to provide feedback - I'll volunteer Carey Paul. We have a few unusual situations I want to make sure we have covered.

From Anne-Marie Cunningham to Everyone: 04:13 PM

Grady is happy to help and interested

From Kathryn Flores to Everyone: 04:13 PM

I'm happy to provide feedback!

From Shelly Terrazas to Everyone: 04:14 PM

SPIA will volunteer to help

From Andrew Garber to Everyone: 04:15 PM

Certainly can spare some time for this.

Appendix D: OneDrive vs. Mapped Drives

From Melissa Stoker to Everyone: 04:16 PM

SBDC uses OneDrive now

From Savannah Hembree (she/her) to Everyone: 04:17 PM

I would love to be part of this to bring in a business continuity standpoint.

From Angela Sparacello to Everyone: 04:17 PM

Thanks, Sarah. Happy to help! I'll touch base with the Office of Research IT Director to get his thoughts.

From Ben Nunley to Everyone: 04:19 PM

Might be helpful to talk about editing procedures because the online vs application editing can cause major formatting issues

From Brooke Rooks to Everyone: 04:21 PM

I agree Ben, editing is super important.

From Jenny Ramsey to Everyone: 04:21 PM

For MCOP, no to workgroup but yes to supportive of change

From Blake Waldrop to Everyone: 04:22 PM

We use content 7 and it's awesome

Appendix E: Proposed Changes to BSAG Structure

From lynnb to Everyone: 04:27 PM

Sub groups under the 5?

From Amanda Patterson to Everyone: 04:28 PM

In my opinion...Less is more, when it comes to committees. I think the 5 you've proposed make sense to me.

From Jenny Ramsey to Everyone: 04:28 PM

What happens to grants accounting? This is financials

From Brooke Rooks to Everyone: 04:28 PM

I like it, yes. Have more members on Finance committee.

From Anne-Marie Cunningham to Everyone: 04:29 PM

I was also interested in what happens to Grants as well

From Jenny Ramsey to Everyone: 04:31 PM

yes to path especially if it is more efficient

From Jonathan Wentworth to Everyone: 04:31 PM

I think streamlining the committees would be beneficial.

From Sean Rogers to Everyone: 04:32 PM

I think this is worth exploring further. Less is more in a lot of cases, and if we can simplify the process and be more efficient, then I think it will help in the long term.

From Anne-Marie Cunningham to Everyone: 04:32 PM

So yes, consolidate the committee

From Tammy Freeman to Everyone: 04:32 PM

I like the proposal - simpler and may be more agile. Also support wiping the slate of projects clean.

From Carly Surratt to Everyone: 04:33 PM

I also think streamlining will make collaboration between the committees easier

From Laurel Palmer to Everyone: 04:33 PM

No concerns

From Melissa Stoker to Everyone: 04:34 PM

No concerns here.

From Kathryn Flores to Everyone: 04:34 PM

No concerns.