



The University of Georgia Foundation

UGA FOUNDATION TRANSMITTAL FORM FOR TAX DEDUCTIBLE GIFTS (From Private Sources)

1. *Donor's Name _____ (Full Name-if known) _____ (Date of Transmittal)
 Street _____
 City _____ State _____ Zip _____

*If corporate/foundation gift, indicate person who should receive recognition credit (where applicable).

_____ (Name) _____ (Title)

GIFT INFORMATION

2. Date of Gift/Pledge _____ (Pledged) Amount \$ _____ or \$ _____ (Pledged) (Received)
 Period of Pledge _____ - _____ (From) (To) Balance due \$ _____
 Gift has been made in: Cash () Ck # _____ Securities _____ (Type)
 Gift-in-kind _____ (Description) Other _____ (Description)

3. The Gift is to be deposited in:
 Account Name _____ Account # _____
 Special Purpose (ex: memorial/honor gifts or projects to be 'tracked') _____

ACKNOWLEDGEMENT INFORMATION

4. Acknowledgement of gift has been or will be sent to donor by:
 _____ (Name) _____ (Department) _____ (Telephone)

(Attach copies of correspondence from donor and letters of appreciation to donor.)

NOTE: All gifts to the UGA Foundation will be receipted by the Gift Accounting Office. In addition gifts of \$10,000 or more will be acknowledged by the President.

Definition of a gift: A gift is defined as a contribution by a donor for which there are no conditions or restrictions on the use of the funds except that they may be used to benefit a general/specific area of endeavor. A gift is donative in nature, and while a limited restriction may exist, there must be a complete renunciation of rights by the donor.

SIGNATURE: I certify that these funds represent a gift as defined above, and do not represent a reimbursement for services provided, such as testing, consulting, etc.

Signed: _____ (Name) _____ (Department) _____ (Telephone)

For additional information on this gift contact: _____ (Name) _____ (Telephone)