



The University of Georgia

Request to Receive Electronic Pay Stub

Date: \_\_\_\_\_

Name \_\_\_\_\_

Last 4 digits of SSN \_\_\_\_\_

E-mail Address \_\_\_\_\_

Business Telephone Number \_\_\_\_\_

Signature \_\_\_\_\_

With the information provided above and my signature, I request to receive my direct deposit payroll advisement via secure e-mail.

I understand I must have Adobe Acrobat in order to view my advisement. Adobe Acrobat software may be found and downloaded at <http://www.busfin.uga.edu/payroll/>. (For assistance in downloading this software, please contact the University Payroll Office at 2-3431.)

**This service is now available for MacIntosh and other platform users.**

**Mail this completed form to:**

**(On campus staff)**

Payroll Office  
205 Business Services Building  
CAMPUS

**(Off-campus staff)**

Payroll Office  
The University of Georgia  
205 Business Services Building  
Athens, GA 30602-4215