



UNIVERSITY OF GEORGIA

Finance & Administration

2017 Outstanding Team Award

The Finance & Administration Recognition Program was initiated in 2006 to enhance staff development through the acknowledgment of staff longevity and achievement. Elevating and communicating the purpose of our work gives us a stronger connection to UGA's mission. F&A also recognizes that by telling our stories, we are inspired to higher levels of engagement. Impressive work is being done and F&A would like to capture stories of how YOU + ME – WE ELEVATE THE G! The Outstanding Team Award is F&A's newest initiative designed to capture those stories. The Outstanding Team Award and years of service awards will be presented at the Twelfth Annual Finance & Administration Employee Recognition Ceremony to be held on Wednesday, May 10, 2017.

Eligibility

Staff members must work in a unit of Finance & Administration, the major divisions of which are listed below. (For a complete listing of Finance & Administration units, please visit <https://fanda.uga.edu/org-chart>.)

Auxiliary Services
Budget Division
Environmental Safety Division
Facilities Management Division
Human Resources Division
Office of Emergency Preparedness
Office of Space Management
Office of the Vice President for Finance & Administration
Real Estate
University Architects
University Business and Accounting Services
University of Georgia Police Department

Team members must be actively employed. Staff in contract positions (e.g., Finance & Administration senior staff) are not eligible. To be considered for an award, the attached nomination form must be completed and submitted to the address specified by **March 17, 2017**. Self-nominations are accepted for the Outstanding Team Award only. A team may be nominated multiple times by different persons; however, each nomination should be unique and should not be merely a duplication of a previous nomination. Please note: The Staff Recognition Program is *not* related to the performance evaluation process nor to staff salary increases.

Selection

Nominations will be reviewed and recipients will be selected by the Finance & Administration Recognition Committee, a peer group of staff members appointed by the Finance & Administration associate vice presidents with at least one representative from each of the Finance & Administration divisions. Finalists for the Outstanding Team Award will be advised of their nomination and category prior to the award ceremony, and award winners will be announced at the ceremony. Questions may be directed to members of the F&A Recognition Committee, see <https://fanda.uga.edu/panel/finance-and-administration-recognition-committee>

Questions about the nomination form or process may be directed to Adrianna Creech.

Adrianna Creech
HR Senior Managing Consultant, Human Resources
315 South Thomas St., Athens, GA 30602
Office: 706-542-7342 Email: acreech@uga.edu



**UNIVERSITY OF
GEORGIA**
Finance & Administration

2017 Outstanding Team Award Nomination Form

Outstanding Team Award Criteria

Awarded to a group of two or more Finance & Administration staff members who have come together to serve the mission of the University and have demonstrated how their collective accomplishments are far greater than what we can attain alone. These teams have quietly created meaningful and positive change in the way commitments are delivered. Nominees demonstrate how YOU + ME - WE ELEVATE THE G!

Please list each team member's name, department, and division. If you require additional space, please attach a page to this nomination form.

Nominee Team Name _____

Team Member Name	Team Member Department

Describe the team's qualifications for the award selected, using the criteria above. Provide specific examples to support your nomination. How has the team helped advance UGA's mission?

Note: If you require additional space, your comments must not exceed a single page of double-spaced copy. Staff members may be nominated in multiple categories. A staff member may be nominated multiple times by different persons; however, each nomination should be unique and should not be merely a duplication of a previous nomination.

Please attach a team photo if available. For all nominations including a photo, the team will receive an electronic copy of a letter-sized poster depicting their story.

_____ If you do not have a team photo, but would like the team being nominated to receive a poster, please click check here and you will be contacted for assistance in capturing a photo.

Nominator Name _____ Nominator Department _____

Phone _____ Email _____

I wish to remain anonymous to the nominee.

My name can be disclosed to the nominee.

Send this form and any attachments by March 17, 2017 to:

Adrianna Creech, Human Resources
315 South Thomas St., Athens, GA 30602
Email: acreech@uga.edu