

# UGA Employees



## Consent for Electronic W-2 Deadline December 31



All employees are encouraged to set up electronic delivery for their W-2 in OneUSG Connect Employee Self Service. Without consent, W-2s are mailed to employee's home address.

Learn how: [bit.ly/UGA-W2consent](https://bit.ly/UGA-W2consent)



If an employee separates from UGA (termination or retirement), they need to remove consent to receive a paper W-2 automatically.

***Questions? Email [oneusgsupport@uga.edu](mailto:oneusgsupport@uga.edu)***



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