

**THE UNIVERSITY OF GEORGIA
PAYROLL DEPARTMENT
MONTHLY PAYROLL CALENDAR
FISCAL YEAR 2018-2019**

Important Reminder: OneUSG Connect-Benefits will send information about benefits enrollment to new hires and employees who are newly eligible for benefits AFTER the personnel request has been completed. Please complete personnel requests for new hires and employees who are newly eligible for benefits **BEFORE the hire date** so that this option is available to them on or before the first day of work.

Pay Date	Pay Type	Pay	Period	Personnel Reports to Budget Office*	Personnels to Payroll	Run Date
		Begin	End			
July 31, 2018	Monthly (11)	07/01	07/31	07/06	07/20	07/23 MON.
August 31	Monthly (11)	08/01	08/31	08/13	08/24	08/27 MON.
September 28	Monthly (11)	09/01	09/30	09/14	09/21	09/24 MON.
October 31	Monthly (11)	10/01	10/31	10/16	10/23	10/24 WED.
November 30	Monthly (11)	11/01	11/30	11/09	11/16	11/19 MON.
December 31	Monthly (11)	12/01	12/31	12/07	12/14	12/17 MON.

* Documents received after this date are not guaranteed to be in the Payroll Dept. by the Payroll approval date.