

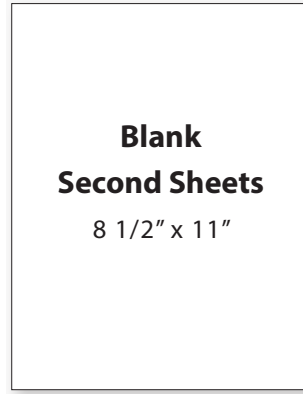
Second Sheets Order Form

BULLDOG PRINT + DESIGN

UGA second sheet is 8 1/2" x 11" and is blank on 70# Classic Crest Smooth ABW Text, 24# Environment PC White Text, 24# Classic Crest Eggshell ABW Text w/ Watermark, 80# Classic Crest Eggshell ABW Text to match the Standard UGA letterhead. Normal turnaround time for second sheets is 5-7 working days; 10-12 working days for new second sheet orders. Jobs desired in 5 or less working days constitute a rush order and additional cost. Official UGA second sheets must be in compliance with UGA regulations.

Please contact one of our customer service representatives at 706-542-3861 if you desire a price quote.

We appreciate your business!



1 Contact info (required)

Be sure to confirm your Rush Order by phone or email!

Date:

Contact Name:					Dept:				
Phone:				Email:					
SpeedType #:	OR	**Fund:	**Dept ID:	**Program:	**Class:				
*Project:	*Project Unit:		*Activity:	*Operating Unit:	*Chartfield 1:				
Other: <input type="checkbox"/> Check #	** Required if no SpeedType * Required only with specific accounts								

2 Job specs (required)

Quantity:	Layout: <input checked="" type="radio"/> Second Sheets
Paper choice: <input type="checkbox"/> 70# Classic Crest Smooth ABW Text <input type="checkbox"/> 24# Environment PC White Text <input type="checkbox"/> 24# Classic Crest Eggshell ABW Text w/ Watermark	
Turnaround Time: <input type="checkbox"/> Rush job (additional cost – call to confirm) <input type="checkbox"/> Normal Turnaround	

3 Delivery address: (required)

On-campus (building & room) Off-campus (entire address)

Attention:

4435 Atlanta Highway • Athens, Georgia 30606 • Telephone 706.542.4440 • Fax 706.425.3255

Completed forms may be printed and faxed or mailed to the address above.

To send this form electronically it must be saved and manually attached to an email and sent to printing@uga.edu.