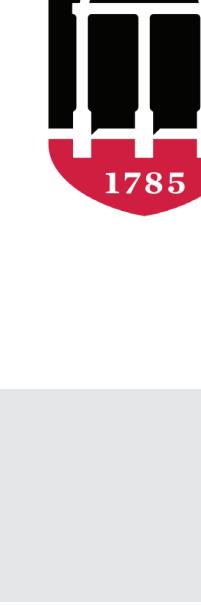


PROCUREMENT BUSINESS TIPS



UNIVERSITY OF
GEORGIA
Finance & Administration
Procurement

FALL 2019

The UGA Community is invited to attend: A "How to do Business with the University of Georgia" workshop was recently held at the UGA Small Business Development Center, in Athens. Another session is planned for October 24th, 10 a.m. to noon, at the UGA Gwinnett Campus SBDC, 2530 Sever Road in Lawrenceville. Presented by UGA Procurement and coordinated by the SBDC Office of Minority Business Development, there is no cost to attend.

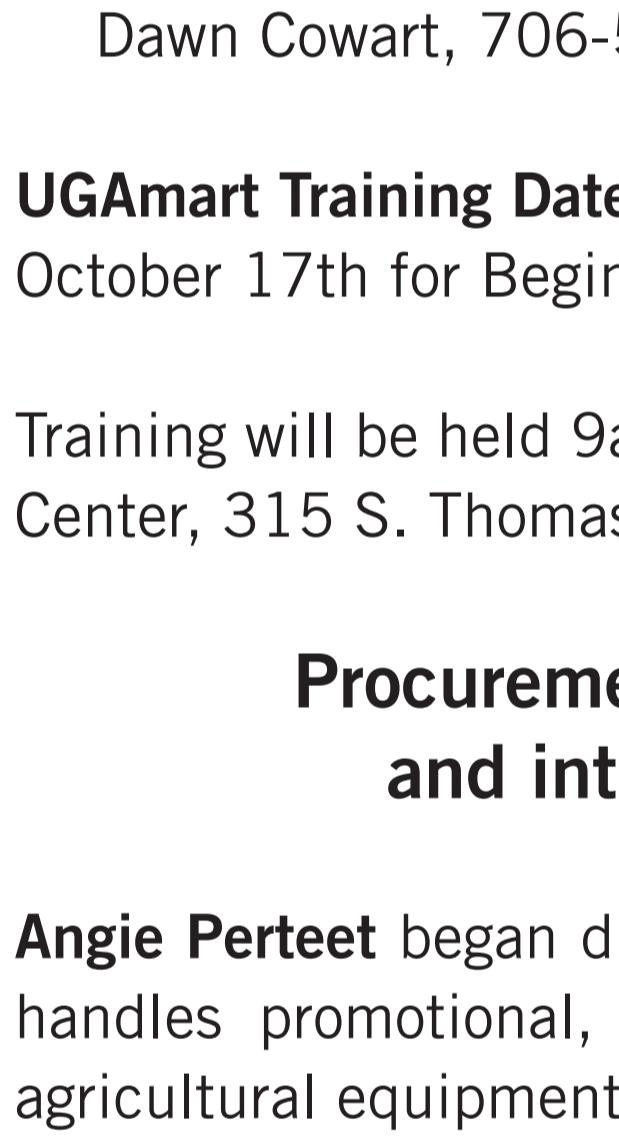


In addition to learning and understanding the types of purchasing, purchasing methods, federal subcontracting opportunities and how Procurement can help, there will be at least 40 or more small, minority and women-owned businesses in attendance whom departments can meet for specific types of goods and services they might need.

For more information, please contact Bart Njoku-Obi, SBDC Business Consultant, Office of Minority Business Development at 470-268-5793 or email: bnjoku-obi@georgiasbdc.org

You may also contact Ernest Webster, Business Development Coordinator-Procurement at 706-542-7057 or email: erwebste@uga.edu

BUSINESS SPOTLIGHT



Mountain Fresh Creamery & Glo-Crest Dairy

Procurement consistently helps connect businesses with UGA departments in order to diversify the businesses UGA is working with and to identify sources of supply for our departments. A part of this work includes assisting departments in locating items needed for resale.

Recently, Procurement staff met with Mountain Fresh Creamery and Glo-Crest Dairy staff and were able to connect them to UGA Food Services.

This resulted in the business being able to sell their products through Food Service's retail operations. Owners, Dr. Jennifer and Scott Glover said, "We are very excited this summer to have the opportunity to bring our milk products to UGA. We are available in the Market at Tate, Village Market, and the Creamery. And starting this fall UGA will be the first customer to sell our ice cream outside of our creamery!" The Mountain Fresh Creamery is located 70 miles west of Athens.

Mountain Fresh Creamery is committed to educating all generations about the dairy industry and they welcome thousands of school children and families to see how a real family dairy farm works. You can visit them online at mountainfreshcreamery.com.

Reminders & Announcements



PCard Training is now online! busfin.uga.edu/procurement

Located on the Procurement site UGA staff can now access the following PCard training and information:

- Initial PCard Training
- Refresher PCard Training
- Procurement Card Information

Procurement Office contacts for Procurement Card issues are:

Lynn Stephens, 706-542-7108

Dawn Cowart, 706-542-7067

UGAmart Training Date:

October 17th for Beginners

Training will be held 9am to 12 noon at the Training and Development Center, 315 S. Thomas Street

Procurement would also like to welcome and introduce two new employees:

Angie Perteet began duties as a Procurement Specialist in April, and handles promotional, furniture under \$25,000, Bio Rad, copiers, agricultural equipment under \$5,000 and other commodities. Angie was born and has lived all her life in Athens and comes to Procurement from Crop and Soil Sciences. She has three children and is an avid movie watcher.

Josh Ryan began his duties as an Associate Procurement Specialist in July and has also been a resident of the Athens area most of his life. Some of the commodities he handles includes engineering and drafting supplies, food service and equipment supplies, petroleum products and public works contracts under \$50,000.

Josh is married to Amanda and likes video games, outside recreational activities and spending time with family and friends.

University of Georgia • busfin.uga.edu/procurement • 706-542-2361

Hello,

I'm **Annette Evans** and I serve UGA as the Procurement Officer.

I manage and direct UGA's Procurement Office which is responsible for purchasing and contracting for goods and services, including construction, and the administration of the purchasing card program. I've enjoyed the diversity of purchasing opportunities that I have experienced in this role since joining UGA in 1997.

Through the years I've had the privilege of working with colleagues across campus and throughout the state on a wide variety of purchases. Some of the more memorable include: a 3 Tesla magnetic resonance imaging system for use in Coverdell, a multitude of purchases for the new Veterinary Teaching Hospital on College Station Road, a 900 MHz NMR Spectrometer for CCRC, licensing/franchise agreements for Food Services retail operations, change management services and implementation services associated with transitioning to the new PeopleSoft financial system, a new telephony system, retention of a management firm for the UGA bookstore, varying purchases associated with the Peabody awards, consulting services for advise on the establishment of a childcare center at the HSC and then finally retaining a management firm for the center, construction of the center, and outfitting of the space.

It is very satisfying when my staff and I can actually visit UGA labs and facilities to see how items we have purchased are being used to further the mission of our great institution. We've been fortunate to visit SKIO, SREL, Blairsville Experiment Station, Tifton and Griffin to further our partnership, and gain a deeper understanding of how these units serve UGA, the State and our student body. In addition to my duties here at UGA, I had the privilege of serving on the National Association of Educational Procurement board as the District 3 representative from 2008 to 2011.

My husband Jack and I are avid golfers and we love all types of music including rock, country and jazz. Some of my favorite musical experiences include playing in a hand bell choir, attending various Drum Corps International competitions, seeing Phantom of the Opera at the Kennedy Center, and enjoying concerts here in Athens with its bounty of offerings.

