

VPFASRG Meeting
Minutes
March 23, 2016
Miller Learning Center Room 348
2:00PM

Meeting was called to order by Debi Chandler

Members in attendance: Ed Berry, Teresa Cash, Debi Chandler, Megan Lewis for Michael Hale, Bambi Cumuze for Stuart Hammond, Savannah Hembree , Gina Roberts, Tonya Seay, Andrea Thompson, Takelia Bolton for Andrea Thompson, Willie Thornton, Evelyn Wilhite

Members not in attendance: Julie Burt, Brent Canup, Michael Kajder, Clarke Kesler, Roswell Lawrence, David Ragland, Noah Ray, Charlton Scott, Mary Stephens, Andrew Watts

Total members present: 10 out of 23 active members (10 out of 43 possible representatives)

Roll Call, quorum was present

Debi welcomed and introduced our Guest Speaker: Captain Wes Huff, UGA Police Department

- Captain Huff spoke on personal safety while on campus
- Statistically, the UGA Athens Campus is safe
 - The incident at the Tate Center Parking Deck is an extremely rare occurrence
- When out at night
 - Be aware of your surroundings
 - Do not accept drinks from anyone
 - Never accept rides from strangers
 - Walk in groups
 - Use an designated driver
- Campus at night
 - Report any light outages to FMD
 - If you notice a dark area around a building, report it to both FMD and the Police Department's Crime Prevention
 - The same goes for overgrown shrubbery
 - Stay in well-lit areas – not shortcuts
 - Maintain contact
 - Call a friend or family member to let them know you are leaving the building and what time you should arrive at your car. Call them when you arrive at your vehicle
 - Unfortunately, the UGA Police cannot guarantee they are available to escort employees to their vehicles at night
 - However, if you see anything suspicious, please call 911
 - If approached or grabbed, yell out or whistle to distract the person and draw attention to yourself
 - Be aware of your surroundings – do not stay glued to your phone

- If it doesn't feel right, trust your instinct and call 911
- Lock your office door if working after hours
- Do not get complacent
- Visit the National Crime Prevention Council, www.ncpc.org, for more tips

Questions:

- Debi Chandler asked about the lighting in parking decks
 - Ed Berry explained that the light are high intensity and motion detected along with several cameras within the parking decks
 - Captain Huff – the cameras have assisted with several accidents within the decks
- Evelyn Wilhite asked how often the inside of buildings are checked by police officers each night
 - Captain Huff explained how each shift checks several building while on duty. And several of the buildings have contacts with the Police Department to check them every night. Officers also response to alarms including several at Lamar Dodd School of Art where the doors are propped open.
- Willie Thornton asked about the presence of plain clothes officers
 - Captain Huff expressed that plain clothes officers are only used in special circumstances for investigations, such as a rash of car break ins, or during special details
- Debi Chandler asked about the pending concealed gun carry law
 - Captain Huff explained how the UGA Police Department will support the final law if implemented, the same as with any other law. The Police Department will also adjust and adapt along with educating the campus community on the law
- Teresa Cash asked about what to do in an active shooter situation or a bomb threat and what responsibility the Police Department will have in reference to faculty/staff
 - Captain Huff outlined the run, hide, barricade, and fight back plan that is currently taught by the Office of Emergency Preparedness, www.prepare.uga.edu. In the case of a bomb threat, contact 911 immediately. The Police Department's response will be determined case by case. The Police Department is here to severe everyone on campus including faculty and staff. However, being prepared for an emergency is an individual's responsibility.
 - In reference to either event on campus and emergency notifications:
 - The Chief of Police and the Office of Emergency Preparedness decide when an UGAAlert message is sent out. The UGAAlert is only sent out when there is a specific threat to a specific area such as a tornado warning or active shooter
 - In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of the University of Georgia Police Department or his designee, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through a campus wide e-mail to all faculty, staff and students, as well as through local media outlets. - <http://safeandsecure.uga.edu/police.html>

- Debi Chandler asked about statistics on safety across campus
 - Captain Huff explained how violent crimes are extremely low. However, there has been an uptick in sexual assaults
 - The sexual assault statistics have started to include incidents that involve UGA student that occur in other areas in Athens-Clarke County not just on campus
 - The number of entering autos has dropped from an average of 15-20 per football game to 26 total for the entire 2015 calendar year
 - Theft is still number one – laptops, book bags, etc.

Debi Chandler thanked Captain Wes Huff for his time.

Unfinished Business:

- Nighttime safety on campus
 - Evelyn Wilhite still has concerns about the back entrance to the Lamar Dodd School of Art
 - Ed Berry will investigate Evelyn's concerns and report back to the group during the April Meeting
 - If needed, the VPFASRG will reach out to both FMD and the Police Department's Crime Prevention for a lighting survey

Committee Reports:

Communication – Nothing to report

Human Resources –

- The 1095C tax forms have been mailed. These forms are for your information only for the 2015 tax year. It verifies that you have health insurance. These forms should be kept with your personal copy of your taxes
- Teresa Cash will try to arrange for Sige Burton, EOO, to discuss Education Support Leave and Shared Leave in the May meeting.

Health and Safety – Nothing to report

Chair's report:

- Elections will be in May. Nomination Committee needs to be formed to accept nominations for the Chair, Vice-Chair, Parliamentarian, Coordinator, and three at-large Executive Committee members
 - Gina Roberts, Tonya Seay and Teresa Cash volunteered for the committee
 - An email will be sent out seeking nominations
- Vacant SRG member positions will be filled in July
 - If you are rolling off in June, please email Savannah, shembree@uga.edu, include your replacement's name.

Next VPFASRG meeting on April 20, 2016 at 2 PM in MLC Room 348

Next Executive meeting on April 13, 2016.

Meeting adjourned at 3:11 PM.