

**VPFASRG Meeting**  
Minutes August 23, 2017  
Miller Learning Center, RM 268  
2:00PM

Greeting by Debi Chandler

**Members in attendance:** Rachel Bartlett, Tyson Browning, Randolph Carter, Teresa Cash, Debi Chandler, Andrew Crop, Tamala Foreman, Savannah Hembree, Courtney Murphy, Elizabeth Screws, Jeremiah Sims, Andrea Thompson, Willie Thorton, Taylor West , Evelyn Wilhite, Brian Wright

**Members not in attendance:** Stuart Ivy, Lisa Lowe, Zachary Morris, Ashley Maxwell, Harold Waters

**Total members present:** 16 out of 21 active members (16 out of 43 possible representatives)

Roll Call, quorum was present.

Approval of Minutes from July

Guest Speaker: Alex Medina, IT Pro Spec, Terry College – Deans Office, spoke with the group about the EITS mentorship program. He explained the benefits of the program and it's success across campuses. He encouraged the group to pass along the information about it and considering getting involved with the program.

**Committee Reports:**

**HR Committee** – shared more information on the Espyr – Employee Assistance Program

**Health and Safety** – No report

**Communications** – No report

Elizabeth Screws presented “What is our why?” presentation. In this she addressed the who the F&A Staff Representative Group is and asked why the members joined the group. A short video of Simon Sinek, “Start with Why”, was shown expressing the importance of WHY, HOW and WHAT. A second video, Perspective, was shown highlighting UGA statistics. At the end of Elizabeth’s presentation, WHY? Cards were handed out to each member and they were asked to simply state why they are in the F&A SRG. Some of those answers are listed:

- Help the staff deal with daily stress
- I am an SRG member so that I can be a part of the voices that would not otherwise be heard
- My Why? To be a voice for those working here. To better the University
- Help the staff deal with daily stress
- To have an impact within F&A and to see it be the best it can be!
- I have a motto, “I want to leave it better than I found it”!
- I am a member of SRG so that I can enhance my colleague’s work experiences at UGA. We work at one of the coolest places, and I want to make sure my team has the support needed to work to reach our institutional missions. I participate in these meeting so my team will be equipped to move and change and shake the dust of this work through their work at UGA!
- To elevate the G! through service and unity as a team
- Why: I want to see something change; make UGA a place where some changes can be made
- I’m here because my boss said I would be a good Representative for the team. So, by being here I’m interested to see what this is all about.
- Why?
  - Because:
    - Staff Matter
    - Staff represents the lifeblood of the institution
    - Only through an employee does UGA Empower our students, communities & world
- My original reason for joining was that my supervisor asked me. I remained a member because I hear and receive good information to share with my co-workers via email and flyers on the bulletin board.

## **Chair's Report -**

**The Communications Committee** will develop and implement, subject to approval of the SVPFASRG, procedures for communicating information to classified personnel concerning those matters which affect the general welfare of the SVPFA classified personnel and other non-faculty status employees. (Such items include: random newsletter, emails, flyers, etc.)

**The Human Resources Committee** will take benefits, classifications, and other related issues and review current policies and procedures and take recommendations to the SVPFA concerning necessary changes in such policies that can then be forwarded to the SVP and SRG administration.

**The Health & Safety Committee** will review and evaluate SVPFA policies in place or needed to protect the health & safety of the employees, and the safe utilization of equipment and facilities. The Committee will make recommendations to the SVPFA concerning necessary changes in such policies that can then be forwarded to the SVP and SRG administration.

### **Committee Responsibilities:**

- **Committees will meet at least every 3<sup>rd</sup> month at the monthly F&ASRG regular meeting.**
- **Committees will provide an update to the SRG every month at the monthly F&ASRG meeting.**
  - **Recap to be submitted to the SRG Chair prior to the meeting.**
- **Each Committee will be responsible for 2 presentations during the fiscal year.**
- **Committee must elect a Chairperson**

**Unfinished Business** – Staff Resource Fair update

### **New Business -**

- Brett Jackson has created a communications fact sheet that is a good place to start for the communications committee
- Health and Safety is an ongoing project
- Human Resources committee needs to initiate an outline on how, what to start the progress of the staff resource fair

Meeting adjourned at approximately 3 PM.

Next meeting is September 20, 2017, 2 PM – Miller Learning Center, Room 268