

**VPFASRG Meeting**  
Minutes  
June 20, 2018  
Miller Learning Center Room 251  
2:00PM

Meeting was called to order by Debi Chandler

**Members in attendance:** Shirley Burgess, Teresa Cash, Debi Chandler, Tamala Foreman, Savannah Hembree, Stuart Ivy (Sub – Stan Lanier), Mathew Mundy, Andrea Thompson (Sub), Willie Thornton, Evelyn Wilhite, Taylor West (Sub – Carla Thomas)

**Members not in attendance:** Rachel Cruz, Ashley Maxwell, Courtney Murphy, Harold Waters

**Total members present:** 11 out of 15 active members (11 out of 43 possible representatives)

Roll Call, quorum was present

Debi Chandler called the minutes from the previous meeting to be approved. Minutes were approved.

**New Business:**

- Debi discussed the success of the first Staff Resource Fair and the preliminary planning of one for next year.
- Debi has an appointment to address FMD in August for 5 minutes about the FASRG and will additionally find out about having some type of presentation to those new to F and A
- FASRG will assist with the F and A Recognition ceremonies next year
- Next terms meetings will be held at Miller Learning Center or Tate Student Center depending on availability and scheduling

**Elections:**

Elections were held for the new term 2018-2019 and the results were as follows:

- **Chair – Debi Chandler**
- **Vice-Chair – Savannah Hembree**
- **Coordinator – Mathew Mundy**
- **Parliamentarian – Shirley Burgess**

**SRG** has 4 at large positions to be voted on in July. The at-large members will serve through June 2018 and also attend the Staff Council monthly meetings.

**Committees** will be reassigned in July. They will have two presentations per year and asked to invite a speaker. The committee's presentation months will be assigned by Debi. A representative from HR will speak in October on Benefits and Open Enrollment. The executives of FASRG will be responsible for inviting 3 guest speakers throughout the year hoping to have

Ryan Nesbit and Robert Holden as two of those. Ralph Johnson of FMD was suggested as the third speaker.

**Unfinished Business:**

- Tamala Foreman to contact Robert Holden about the Stepping Stones program
- Harold Waters to research the SPARKS program and policies
- Savannah Hembree to see about sharing the information about the FASRG on the New to F and A Day
- Joe Frank Harris traffic circle study – Architect’s office is doing a traffic study, no update
- Staff car washing facility on campus – looking for best person to handle, no new information

Next meeting will be held at Miller Learning Center in Room 277 on Wednesday, July 18, 2018, at 2:00 pm.

Meeting adjourned at 3:00 PM.