


Edit or delete items in the cart

You can edit or delete rewards with Tango portal before sending them to your recipients. Review your cart to make sure all of your reward and recipient information is correct, and the rewards you have selected to send match the currency that your recipients are able to use.

Modify rewards before adding them to the cart

You have the option to edit and delete the rewards when entering the information. When editing, you can change the amount, the recipient's name, and recipient's email before adding them to the cart. You can delete a reward by selecting Remove or modify your delivery message by selecting Edit/Change under or Email Delivery. To edit your email delivery message, see [Send custom email messages](#).

To modify a reward before adding it to the cart:

- [Sign in](#) to the [Tango portal](#).
- Click  **Send rewards** and select a reward.
- Modify the information as needed.
- Select **Edit/Change** under Email Delivery to change the delivery message if needed.
- If you're here to delete the reward, click **Remove**.
- When ready, click **Add to cart**. (You will get a chance to review them one more time.)
- Click **Proceed to Checkout** to continue to finalize your order.

Send rewards / Rewards & Recipients

CapCORP-100 \$466.71

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Reward amount \$50.00 U764471	First name Simon	Last name Zhang	Email address szhang@gmail.com	Remove
Reward amount \$50.00 U764471	First name Raul	Last name Omar	Email address romar@gmail.com	Remove

Proceed to checkout Add to cart Reward total \$100.00

Modify rewards from the cart

If you worry you may have entered incorrect information before adding rewards to the cart, you have a chance to edit or delete a reward before going to checkout. You can only go to the cart once it has items added to it, until then, clicking the cart will do nothing.

To go to your cart:

- Sign in to the [Tango portal](#).
- Click  **Send rewards** from the left menu.
- Go to the **Cart** in the upper right of the screen.

To modify rewards in your cart:

- For multiple rewards in the cart, click **View by recipients** on the top-right corner.
- To edit a reward, click **Edit** next to the reward.

- To delete the reward, click **Delete** next to the reward. The reward is deleted without any confirmation.
- When ready, click **Save**.
- Click **Checkout** to move to the next page and place order.

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Send rewards / Shopping Cart

Total Reward Amount: \$57.00 [Checkout](#)

View by recipients ▾

3 Brands 4 Recipients [Delete All](#)

Email Delivery
Amount \$35.00

Brand	Amount	Recipient Name	Email Address	Email Template
Bath & Body Works U728067	\$5.00	Prianka Kash	pkash@gmail.com	Product team Preview Edit/Change
Bath & Body Works U728067	\$10.00	Sia Chu	sia@gmail.com	Product team Preview Edit/Change
GLAAD U429141	\$10.00	John Down	jdown@gmail.com	Product team Preview Edit/Change
Reward Link + Plastic Redemption Options + Dor U772404	\$10.00	shawn mendez	smans@gmail.com	Product team Preview Edit/Change

Mail Delivery
Amount \$22.00

1 Brand 1 Recipient [Delete All](#)

Brand	Amount	Ship To Name	Ship To Address	Print Template
Printed Reward Link + Plastic Redemption Option U461451	\$22.00	jack jackson	225 Liberty Street, New York, New York 10281	Reward Link Standard Template Edit/Change

Refer and earn

Help