

UNIVERSITY OF GEORGIA
Capital Outlay Project Request

Unit: _____

Project Title: _____

Project Concept and Description:

Needs Assessment & Justification:

Please attach a detailed statement of the programs and/or initiatives that this project will support, as well as quantitative data that supports the need for this project and adequately justifies the allocation of limited capital resources to this project.

Programmatic Requirements:

Please attach a summary of the major programmatic elements that will comprise this project.

Preliminary Space Projections and Construction Cost Estimate:

	Gross Sq. Ft. (GSF)		Cost/GSF		Construction Cost
New Construction:	_____ X	\$	_____	=	\$ _____
Renovation:	_____ X	\$	_____	=	\$ _____
					\$ _____ Total

Proposed Funding Plan for the Project:

Please detail the proposed sources of funding for this project (ie. General State Appropriations, Georgia Research Alliance, Traditional Industries, Auxiliary, Research Foundation, Private Gifts, etc.). The proposed funding plan, which may combine funding sources, must be approved by the senior administration prior to the unit initiating contact with a potential funding source.

Submitted by:

Unit Head

Date

Respective Dean or Vice President

Date

Recommended for further study by:

Senior Vice President for Academic Affairs and Provost

Date

Based upon this preliminary proposal, I am forwarding this request to the Office of the University Architects to assist the unit to more clearly define the program, determine the overall scope of the project, and develop a more detailed project cost estimate.