I. Welcome – John Graham

II. Committee Reports – Committee Co-Chairs and Invited Speakers

For the June 5th meeting, only time sensitive items are included on the agenda. All other committee reports will be provided in writing.

a. Purchasing & Payments – Kathy McCarty and Dwayne Weaver
   i. Proposed Receiving Policy Changes – Kathy reviewed the current receiving policy on shipments to ensure everyone understood this policy. Other options are available, including, white glove delivery for scientific items for labs.

b. Grants Accounting – Shawn Hill and Chad Cleveland
   i. Salary Encumbrances – A contingency chartstring was suggested to use for salary encumbrance issue. What are the ideas, concerns, suggestions for this issue? Andy Garber asked if it would be possible to shift these funds. The concern is for those who do not have the funds to cover these expenses. It was suggested that a conversation with the fiscal affairs office occur to express these concerns/issues. Could we provide options on handling these issues in the meantime? Develop a mechanism.

III. Other Business

a. New Business Process/System “Pain Points” and “Improvement Opportunities” – Holley Schramski, Facilitator

b. Hire/Onboard/Fund and “Position Management” Impacts - Diane Kirkwood, Chad Cleveland and Shawn Hill

c. Business Process Pain Point/Improvement Opportunity Voting and Priority Setting
   ii. OneSource/OneUSG Connect Change Request Process – Chris Allinger and Crystal Rogers

   iii. Voting/Priority Setting Activity
       1. Instructions
           a. Each BSAG member has 100 points.
           b. Use your points to “vote”/prioritize items. You can vote on existing items and add new items.
           c. If you add items, please be very specific.
           d. Mix and mingle and pool your points with you colleagues if you like!

The next BSAG meeting will be Wednesday, August 7, from 3:00 – 4:30 p.m.