



# Dry Ice Ordering

## Ordering Dry Ice from Select Gases

This document provides a quick guide for ordering dry ice. As of November 15, 2021, dry ice will be provided by [Select Gases](#). Select Gases' goal is to provide consistent and reliable dry ice deliveries to our labs.

### Pricing

UGA dry ice customers have the option to source dry ice from the vendor of their choice; however, Select Gases has agreed to provide dry ice to UGA at the following prices. Pricing may fluctuate weekly, as it is predicated on total volume ordered by UGA. See more information on pricing structure [below](#).

#### Dry ice rate per pound for weekly deliveries:

- Less than 3,000 total pounds - \$0.72 per pound plus \$2.50 delivery fee per location
- 3,000 to 3,999 total pounds - \$0.58 per pound plus \$2.50 delivery fee per location
- More than 4,000 total pounds - \$0.52 per pound plus \$2.50 delivery fee per location

### Recurring Orders

Recurring dry ice orders can be placed in [UGAmart](#). Please be sure to include the following in the item description:

1. Order size (30lb minimum) in 10-pound increments of dry ice pellets you want delivered each week.
2. Day of the week (deliveries will be made on Mondays & Wednesdays)
3. Where the dry ice is to be delivered (deliveries will be made directly to the lab)
4. Lab Name

Item	Catalog No.	Size/Packaging	Unit Price	Quantity	Ext. Price
1 Blanket PO for Dry Ice Pellets - \$0.58 cents per pound + \$2.50 delivery fee (minimum of 30 pounds per delivery). Beginning delivery schedule of 30 pounds on Monday and 50 pounds on Wednesday.		EA	4,000.00	1 EA	4,000.00

**Note:** Select Gases will manage increase or decreases in delivery amounts for all blanket PO lab accounts. Labs can call or email Select Gases to communicate increases or decreases in quantities. Email [UGA@Selectgases.com](mailto:UGA@Selectgases.com) or contact Patrick Norton (VP of Operations) at 678-478-8653.

### One-Time Orders

Ad hoc (one-time) orders can also be handled by Select Gases. If you have an unscheduled order or a change to a recurring order, please email [UGA@Selectgases.com](mailto:UGA@Selectgases.com) or contact Patrick Norton (Vice President of Operations) at 678-478-8653 by Wednesday of the week before you need the ice. Select Gases' dry ice comes in twice a week to their facility in Norcross, and they will need time to account for any changes. The pricing shown above is valid for Monday and Wednesday deliveries.



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## Delivery

Be sure to include the following in the External Notes and Attachments area in [UGAmart](#):

1. Beginning and Ending Dates for dry ice deliveries.
2. Point of contact information for the lab should Select Gases have any questions.

**External Notes and Attachments**

Note to all Vendors

Service to begin on Monday, Nov 15th and end on June 30, 2022. Lab contact info: "add lab contact name and phone number"

## Additional Information

- New dry ice orders or changes to recurring orders require a lead time of 1 week.
  - Select Gases can provide one-time deliveries; however, special needs must be clearly communicated before dry ice is needed. Select Gases' dry ice comes in twice a week to their facility in Norcross, and they will need time to account for any changes.
  - Pricing above is only valid for Monday and Wednesday deliveries. Select Gases is able to maintain these prices because of the predictability of deliveries on Mondays and Wednesdays.
- Changes to weekly dry ice deliveries must be emailed or called in by the Wednesday prior to scheduled delivery to allow Select Gases lead time from their distributor. Please email [UGA@Selectgases.com](mailto:UGA@Selectgases.com) or contact Patrick Norton (VP of Operations) at 678-478-8653.
- Dry ice is available on demand (sold by the pound) through [Central Research Stores](#) at both the Chemistry and Coverdell Stockrooms.
- If you have questions, please contact the OneSource Service Desk at [onesource@uga.edu](mailto:onesource@uga.edu) or 706-542-0202 (option 2).



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# UNIVERSITY OF GEORGIA

<b>TEST PO-PLEASE DO NOT FULFILL</b>		<b>Purchase Order</b>	
Purchase Order Date	PO/Reference No.	Revision No.	
<b>Nov 3, 2021</b>	<b>E002403</b>	<b>original</b>	
<b>Contact Information</b>			
Contact	UGA Procurement Office		
Email			
Phone	+1 706-542-2361		
Buyer	20 Chad Cox		

<b>Supplier Information</b>		<b>Delivery Address</b>	
Vendor Name	SELECT GASES	DAVISON LIFE SCI	
Address	6375 REGENCY PKWY STE 710 NORCROSS, Georgia 30071 United States	120 E GREEN ST ATHENS, GA 30602 United States	
Duns No.		Attn:	Peggy Carter
<b>Delivery Information</b>		Dept.:	H1000259 Franklin-Biochemistry
Requested Delivery		Room:	A226
Ship Via	Best Carrier-Best Way	ShipTo Address Code	01057

<b>Information for Supplier</b>	Service to begin on Monday, Nov 15th and end on June 30, 2022. Lab contact info: "add lab contact name and phone number"
Note to Vendor	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Blanket PO for Dry Ice Pellets - \$0.58 cents per pound + \$2.50 delivery fee (minimum of 30 pounds per delivery). Beginning delivery schedule of 30 pounds on Monday and 50 pounds on Wednesday.		EA	4,000.00 USD	1 EA	4,000.00 USD
Total						<b>4,000.00 USD</b>

<b>Billing Information</b>		<b>Billing Address</b>	
Charge to PO Listed Above	All Invoices Must Include the Correct UGA PO Number in Order for Payment to be Processed.	Attn:	ACCOUNTS PAYABLE
F.O.B.	N/A	RM 302	
Payment Terms	0, Net 30	BUSINESS SERVICES BLDG	
Contract Number	<i>no value</i>	424 E BROAD ST	
Quote number		ATHENS, GA 30602-4214	
		United States	

<b>PO Terms</b>			
Header	0001	UGA Terms & Conditions R3.1.19	UGA Terms & Conditions (Revised 3.1.19) apply to this Purchase Order and can be found at <a href="http://busfin.uga.edu/procurement/tandcs/document/Rev3.1.19.pdf">http://busfin.uga.edu/procurement/tandcs/document/Rev3.1.19.pdf</a>



## Pricing Appendix

### Dry Ice Rate Changes Effective 1/10/2022

In November, UGA changed dry ice vendors from Airgas to Select Gases based on feedback from our research community. Since this transition, we are pleased to hear feedback from labs suggesting significant improvement in quality and service.

At the time Select Gases quoted UGA for dry ice, UGA was buying 3,300 pounds of dry ice per week. At this quantity, Select Gases can provide dry ice at \$0.58 per pound. Since November, however, UGA has decreased the quantity of dry ice ordered to only 2,400 pounds per week. Due to this drop in total weekly purchases, Select Gases will need to adjust their per pound rate. They have agreed to make weekly pricing adjustments based on volume ordered. Below is rate scale for dry ice.

#### **Dry ice rate per pound for weekly deliveries:**

- Less than 3,000 total pounds = \$0.72 per pound plus \$2.50 delivery fee
- 3,000 to 3,999 total pounds = \$0.58 per pound plus \$2.50 delivery fee
- 4,000 or more total pounds = \$0.52 per pound plus \$2.50 delivery fee

Rate changes go into effect for the week after any threshold changes occur.

Again, our current weekly average is approximately 2,400 pounds. Therefore, the rate will change to \$0.72 per pound on 1/10/22. Should the total weekly amount reach 3,000 pounds, then the rate for the following week will be \$0.58 per pound, which is the price we are currently paying. If UGA increases dry ice usage to reach 4,000 or more pounds in a week, then the rate for the following week will decrease to \$0.52 per pound.

Thank you for your time and understanding. The Procurement team will continue to advocate on behalf of our research community for the best possible pricing and service. If you have any questions or concerns, please contact us at [procure@uga.edu](mailto:procure@uga.edu).