

VPFASRG Meeting
Minutes July 19, 2017
Miller Learning Center, RM 268
2:00PM

Greeting by Debi Chandler

Members in attendance: Chris Allinger, Rachel Bartlett, Tyson Browning, Randolph Carter, Teresa Cash, Debi Chandler, Savannah Hembree, Stuart Ivy, Lisa Lowe, Zachary Morris, Courtney Murphy, Andrea Thompson, Taylor West , Evelyn Wilhite, Brian Wright, and Willie Thorton

Members not in attendance: Brent Canup, Andrew Cropp, Caleb Gonzalez, Michael Hale, Ashley Maxwell, Luke Powell, David Ragland, Charlton Scott, Elizabeth Screws, Harold Waters, Tyler Webb

Total members present: 16 out of 26 active members (16 out of 43 possible representatives)

Roll Call, quorum was present.

Approval of Minutes from April, May and June.

Elections were made for the next term. Those are as follows:

Chairperson - Debi Chandler, 3rd term

Vice Chairperson – Savannah Hembree, 2nd term

Coordinator – Teresa Cash, 2nd term

Parliamentarian – Evelyn Wilhite

Members at Large – Andrew Cropp, Randolph Carter, Tyson Browning, and Stuart Ivy

2017 SRG By-laws were handed out.

Chair Report –

- Information on Employee Assistance Program will be mailed to University employees this month
- Staff Resource Fair is in the planning stages hopefully to launch in early spring 2018
- Ralph Johnson from FMD is working to get empty positions from his department filled in SRG
- If you cannot be present for a meeting, please send a substitute
- Reviewed the by-laws

Questions, Answers, Discussion:

- **Zachary Morris** – Likes that SRG uses the opportunity of the group to find out about issues, outreach, etc. across campus, attendance has increased, but Committees are lacking in communication and involvement
- **Chris Allinger** – asked what can be done to spread more information about the SRG, possibly Arch News or mass email
- **Willie Thorton** – What is the time frame for filling open SRG positions? Ralph Johnson is rethinking SRG's and is presenting them as more positive to employees
- **Savannah Hembree** – Arch News can be too wordy at times causing receivers to ignore vital information. Maybe it could be less wordy
- **Randolph Carter** – SRG's campus wide are meeting to discuss ways of rebranding SRG's, suggested competition between SRG's, encourage them to thrive, get people engaged and involved
- **Debi Chandler** – Some SRG's are funded, how can SRG's come together, possibility of funding
- **Taylor West** – Better attendance with present SRG appointees, set up some time at SRG meetings for committees to meet
- **Courtney Murphy** – Is there any consequence to not attending SRG if you are the appointee
- **Rachel Bartlett** – Are SRG meetings fully utilized for the main ideas of the SRG group?

Chair responded and there was open discussion on each of the above topics. The agenda for the next SRG will be sent out a week prior to the next meeting so that each member may know what the meeting will entail and what to expect in that meeting. Each member is encouraged to invite guests and upon return to their offices, share the meeting details with office staff encouraging them to bring forth any ideas, suggestions, etc. to the next SRG meeting. Please send any feedback to chair.

Committee Reports:

HR Committee – No report Andrew Cropp has been asked by Debi to find out more about Employee Assistance Program

Health and Safety – No report Find out attendance status of Charlton Scott

Communications – Meeting the following week with Brett Jackson to discuss better ways to communicate across campus about the awareness of SRG

Meeting adjourned at approximately 3 PM.

Next meeting is August 23, 2017, 2 PM – Miller Learning Center, Room 268