Security and Immigration Compliance Act (E-Verify)

Georgia law requires vendors who provide services to UGA to provide an E-Verify affidavit under certain conditions. This page provides helpful information for vendors concerning E-Verify, and also for UGA personnel for determining the E-Verify status of vendors.

Information for Vendors

Vendors who provide services greater than $2,499.99 are required by state law to complete an E-Verify affidavit, before the services are procured. E-Verify forms and instructions are available below. Additionally, please see the FAQs section below as well as the List of Common Purchases which may assist vendors in their understanding of the purchases that may require E-Verify compliance.

E-Verify Form Example with Instructions

E-Verify Immigration and Security Form (contains contractor and subcontractor forms)

How to Find Your E-Verify Number

Information for UGA Campus Users

To understand the changes to UGA policies and procedures related to security and immigration compliance, please refer to the Security and Immigration Compliance Act (E-Verify) information page.

Check Request policies and procedures will be revised to lower the limit on purchases “physical performance of services” based purchases to $2,499.99.

Please see the list of common purchases that have been classified as services which may assist campus users in understanding the purchases that may require vendors to submit an E-Verify affidavit. Please note that this list is not all inclusive. If you have questions as to whether the E-Verify requirements apply to a purchase not on the list, please contact one of the buyers in UGA Procurement.

UGA Cardholders (P-Card)

The highest P-Card single transaction limit will be $2,499 unless the cardholder has been granted a single transaction limit exception (STL). If you require an exception, please see Instructions for Requesting an Exception to the P-Card STL.

Please see the FAQs section for answers to common questions. If you have additional questions about this topic, please contact Robert Currey at Bob.Currey@uga.edu.